

GOVT. OF NCT OF DELHI Delhi Subordinate Services Selection Board FC-18, Institutional Area, Karkardooma, Delhi – 110 092.

www.dsssb.delhigovt.nic.in.

GENERAL INSTRUCTIONS FOR CANDIDATES FOR EXAMS DATED 05.03.2017 OF THE FOLLOWING POST CODES:

Date & Day of Examination	Time of Exam	Advt. No	Post code	Name of the post	Name of the Organization /Deptt. to which the post belongs to
		2/08	31/08	Head Clerk/Asstt.	Maulana Azad Institute of Dental Sciences
		1/14	21/14	Asstt. Malaria Inspector	Municipal Corporations of Delhi
05.03.2017	10.30 A.M.	1/14	22/14	Asstt. Public Health Inspector/Vaccinator	Municipal Corporations of Delhi
(SUNDAY)	to 12.30 P.M.	1/14	29/14	Vaccinator	New Delhi Municipal Council
		1/14	93/14	Asstt. Sanitary Inspector	New Delhi Municipal Council
		2/14	212/14	Supervisor Grade II (Only for female)	Women and Child Development
		1/15	64/15	Motor Vehicle Inspector	Transport Department
		3/13	45/13	Food Safety Officer	Department of Food Safety

- 1. Reporting time for the candidates at the examination centre on the day of examination is between 08:30 A.M. to 09:30 A.M. The examination will commence at 10.30 A.M. sharp. Entry in the Examination Centre will be closed at 09:30 A.M for candidates. No candidate will be allowed to enter the Examination Centre after 09:30 A.M. under any circumstances what so ever.
- 2. No candidate will be allowed to enter the examination centre without Admit Card and without any I.D. proof (in original) under any circumstances.
- 3. The candidates are required to bring their two recent coloured passport size photographs (one pasted on Admit Card), and the other to be handed over to invigilator at the centre allotted to them for verification.
- 4. The duration of examination is of **2 hours from 10.30 am to 12.30 pm**. There will be 200 Objective type/multiple choice questions carrying one mark each (see Scheme of Examination for details).
- 5. There will be negative marking for wrong answers. 0.25 mark will be deducted for each wrong answer.
- 6. There is no provision of re-evaluation of Answer Sheets/ Answer Scripts in the examination conducted by DSSSB.
- 7. The e-admit card for the above mentioned post codes are being uploaded on the website of DSSSB i.e. www.dsssb.delhigovt.nic.in therefore eligible candidates may download their e-admit card w.e.f. 20.02.2017 at 10 a.m. till 04.03.2017 upto 11.59 p.m.
- 8. However, If due to some technical reasons, the admit card of shortlisted candidates of post code 31/08 cannot be downloaded from website of DSSSB, thus the same shall be delivered at their residential address mentioned in the application form through speed post letters.
- 9. Detailed instructions to download e-admit cards are available on official website of the Board. In case any candidate finds any difficulty in downloading the e-admit card he/she may contact the Board Office (IT Branch) on Telephone No.22379204/ 22370307 till 03.03.2017(3.00 PM). A list of eligible candidates is being uploaded on the website.
- 10. The e-Admit cards is being issued purely on the basis of information furnished by the candidate in his/her application. The DSSSB has not verified/scrutinized this information and therefore, mere appearance at the examination does not, in any way, entitle him/her to claim for the post.
- 11. The candidature will be treated as **invalid**, *ab-initio*, in case he/she does not fulfill the eligibility criteria. Candidate should satisfy himself/herself regarding the possession of the required qualifications, age, caste etc. as stipulated for the post he/she has applied for, <u>as on cutoff date</u>, before appearing in the examination.

- The OMR Answer Sheet will be taken back after completion of the Exam by the Invigilator immediately.

 However, the candidates are allowed to take back home the question booklet after the completion of Exam. A candidate, under no circumstances, shall be allowed to leave Exam centre before expiry of 2 hours.
- 13. The questions will be bilingual i.e. in Hindi & in English, wherever applicable, except for the test of language section of the paper.
- 14. The Board reserves the right to reject the candidature of any ineligible candidate, at any stage of recruitment. Further, candidature of any candidate is purely provisional, at every stage until he is offered appointment by the concerned Department to which the post belongs.
- 15. Special Instructions to Physically Handicapped Candidates
 - Physically Handicapped (PH) candidates in upper extremities including orthopedic disabilities (OH) which affect the motor and coordination skills, dyslexic and cerebral palsy persons (hereinafter referred to as PH candidates) who are unable to write themselves (with physical disabilities not less than 40%) can avail the assistance of a scribe for writing replies on their behalf.
- 16. Common Instructions to Physically Handicapped & Visually Handicapped Candidates (VH)
- a. The Visually handicapped candidates not less than 40% with Physical disabilities can avail the assistance of a scribe for writing replies on their behalf and other than Visually handicapped candidates who are covered under mentioned policy para 13 can also avail the assistance of a scribe for writing replies on their behalf, the candidates will bring disability certificate (wherein type of disability and its percentage is mentioned) from competent medical board on the day of exam and should have opted for the same in the requisite column of the application form)
- b. PH/VH candidates will have to bring their own scribe (writer). The educational qualification certificate produced by the scribe should NOT have been issued prior to one year of the date of examination.
- c. A prescribed Proforma "Declaration of the Scribe (Writer)" & "Declaration by the VH/PH candidate" are available & can be downloaded from the official website of the board at www.dsssb.delhigovt.nic.in.
- d. The declaration of the scribe and the declaration of the VH/PH, duly attested by a Gazetted officer, shall be verified / countersigned by a designated officer of the board at the examination centre itself. These candidates should come to the examination centre at least one hour before the normal reporting time for the purpose of verification of all such document. The candidates are not required to come to the office of the Board for verification purpose.
 - e. 40 minutes extra shall be given in addition to the normal time of 02 hours allowed to all the VI/PH candidates only with permission to use the facility of scribe duly verified by DSSSB.
- 17. The candidature of the candidate in respect of the Written Examination is entirely provisional and subject to the outcome of any direction/decision/order/pronouncement of any Court of Law and mere issue of e-admit Card or appearance in the Examination does not entitle him/her to any claim for the post.

N.B.-Candidates are strictly advised not to bring mobile phones/cellular phones, ear phones, books, notes, electronic watches with facility of calculation, calculators or any other communication device, bags etc. inside the Center premises. In case any candidate is found to possess the same, he/she will be debarred from the examination and legal proceedings will be initiated.

Sd/-

Deputy Secretary (Exam):DSSSB

SCHEME OF EXAMINATION

POST NAME : Asstt. (Sanitary/Malaria/Public Health) Inspector, Vaccinator & Motor Vehicle

Inspector

POST CODE : 21/14, 22/14, 29/14, 93/14 & 64/15

EXAM DATE : 05.03.2017

One Tier Exam (T)	Asstt. Sanitary Inspector Asstt.Malaria Inspector, Asstt. Public Health Inspector Vaccinator	93/14 21/14 22/14 29/14	Objective Type/ MCQ	2 Hours	200 Marks
Two Tier Exam (T-I)	Motor Vehicle Inspector,	64/15			

TEST COMPONENTS:- (OBJECTIVE TYPE/MCQ)

Section		DURATION: 2 ho	ours
	TEST COMPONENTS	NO. OF	MARKS
		QUESTIONS	
A (i)	General Awareness.	20	20
(ii)	General Intelligence & reasoning ability	20	20
(iii)	Arithmetical and Numerical Ability	20	20
(iv)	Test of Hindi Language & Comprehension	20	20
(v)	Test of English Language & Comprehension.	20	20
B.	Objective type multiple choice questions on		
	the subject concerned as per the	100	100
	Qualification Prescribed for the post.		
	TOTAL	200	200

SYLLABUS:

- (i) General Awareness: Questions will be designed to test the ability of the candidate's General Awareness of the environment around him/her and its application to society. The questions will be designed to test knowledge of current events and of such matter of everyday observation as may be expected of an educated person. The test will also include questions relating to History, Polity, Constitution, Sports, Art & Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations /Institutions etc.
- (ii) General Intelligence and Reasoning Ability: The syllabus of General Intelligence and Reasoning ability includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) Arithmetical and Numerical Ability: The test of Arithmetical and Numerical Abilities will cover Number Systems including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc. of 10th level.
- (iv) & (v) Hindi Language & Comprehension and English Language & Comprehension: In addition to the testing of candidate's understanding and comprehension of the English & Hindi Languages, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc would also be covered.

SECTION B

(i) Post specific subject related questions: Objective Type Multiple Choice Questions on the subject concerned as per the qualification prescribed in the Recruitment Rules for the post.

Sd/-

SCHEME OF EXAMINATION

POST NAME : Food Safety Officer

POST CODE : 45/13, EXAM DATE : 05.03.2017

Exam (T-I) Type/ MCQ	Marks	2 Hours	Objective Type/ MCQ	45/13	Food Safety Officer	Two Tier Exam (T-I)
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TEST COMPONENTS OF TIER-I EXAM:- (OBJECTIVE TYPE/MCQ)

Section		DURATION: 2 ho	ours
	TEST COMPONENTS OF TIER-I EXAM	NO. OF	MARKS
		QUESTIONS	V.
A (i)	General Awareness.	20	20
(ii)	General Intelligence & reasoning ability	20	20
(iii)	Arithmetical and Numerical Ability	20	20
(iv)	Test of Hindi Language & Comprehension	20	20
(v)	Test of English Language & Comprehension.	20	20
B.	Objective type multiple choice questions on		
	the subject concerned as per the	100	100
	Qualification Prescribed for the post.		
	TOTAL	200	200

SYLLABUS:

- General Awareness: Questions will be designed to test the ability of the candidate's General Awareness of the environment around him/her and its application to society. The questions will be designed to test knowledge of current events and of such matter of everyday observation as may be expected of an educated person. The test will also include questions relating to History, Polity, Constitution, Sports, Art & Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations /Institutions etc.
- (ii) General Intelligence and Reasoning Ability: The syllabus of General Intelligence and Reasoning ability includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) Arithmetical and Numerical Ability: The test of Arithmetical and Numerical Abilities will cover Number Systems including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc. of 10th level.
- (iv) & (v) Hindi Language & Comprehension and English Language & Comprehension: In addition to the testing of candidate's understanding and comprehension of the English & Hindi Languages, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc would also be covered.

SECTION B

(i) Post specific subject related questions: Objective Type Multiple Choice Questions on the subject concerned as per the qualification prescribed in the Recruitment Rules for the post.

Deputy Secretary (Exam): DSSSB

SCHEME OF EXAMINATION

FOR POST CODES: 212/14, 31/08

POST NAME : Supervisor (Gr II) (Only for female), Head Clerk/Asstt.

One-Tier	Supervisor (Gr II)	212/14			
Exam (G)	(Only for female),		Objective Type	2 Hours	200 Marks
Two-Tier	Head Clerk /Asstt.	31/08			
Exam (G)					

TEST COMPONENTS:- (OBJECTIVE TYPE)

	DURATION: 2 hours		
TEST COMPONENTS	NO. OF QUESTIONS	MARKS	
Test of General Awareness	40	40	
General Intelligence and reasoning ability	40	40	
 Arithmetical and Numerical Ability. Test of Hindi Language & 	40	40	
Comprehension. 5. Test of English Language &	40	40	
Comprehension.	40	40	
TOTAL	200	200	

SYLLABUS:

- 1. General Awareness: Questions will be designed to test the ability of the candidate's General Awareness of the environment around him/her and its application to society. The questions will be designed to test knowledge of current events and of such matter of everyday observation as may be expected of an educated person. The test will also include questions relating to History, Polity, Constitution, Sports, Art & Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations /Institutions etc.
- 2. General Intelligence and Reasoning Ability: The syllabus of General Intelligence AND Reasoning ability includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- **3. Arithmetical and Numerical Ability:** The test of Arithmetical and Numerical Abilities will cover Number Systems including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc. of 10th level.
- 4. & 5 Hindi Language & Comprehension and English Language & Comprehension: In addition to the testing of candidate's understanding and comprehension of the English & Hindi Languages, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc would also be covered.

Deputy Secretary (Exam):DSSSB