



GOVERNMENT OF NCT OF DELHI
Delhi Subordinate Services Selection Board
FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI-110092
Website: www.dsssb.delhigovt.nic.in

No.F.82/Rectt./TGT Comp. Sci./2017/181

Dated: 27/07/2017

NOTICE

This is for the information of all candidates going through the recruitment process of DSSSB that the manual process of submission of documents for eligibility by the shortlisted candidates against notified vacancies for various post codes has already been dispensed with thereby introducing a new system of uploading essential documents through e-dossier module. For this purpose, candidates falling in the consideration zone are given an opportunity to upload required documents within a limited period. In order to assist the candidates to keep the required documents ready in advance for uploading in e-dossier module, the list of essential documents in general for uploading in the e-dossier module for all the post codes is given below:-

List of documents to be uploaded on e-dossier module

(Scanned, self-attested copies should be uploaded)

1. Caste Certificate for candidates who have applied under SC/ST/OBC (Delhi) category.
2. Non-Creamy layer certificate for OBC (Delhi) candidates.
3. Father's Caste Certificate – if applicant's Caste Certificate has been issued other state but the candidate claims OBC (Delhi) status.
4. Physically handicapped Certificate showing extent of disability – from Authorised/Competent Authority
5. For Sportsperson Quota
 - Certificates of participation/Medal as relevant.
6. Candidates claiming relaxation as Government servant
 - Certificate from Head of Office specifying post, length of continuous service alongwith copy of ID of Head of Office, Mobile No. & Email.
7. Candidates claiming relaxation as Ex-Servicemen
 - Copy of discharge certificate showing period of service and reason for discharge.
8. For proof of date of Birth: Birth certificate/Class Xth Certificate showing date of Birth.
9. For proof of essential educational qualification:
 - a) Marksheet of each year/semester of the applicable qualification,
 - b) Original/Provisional degree/diploma/certificate.
10. For candidates who have acquired essential qualification from Private University.
 - a) Proof of recognition/affiliation of the Institute
 - b) Proof of recognition of the course by the Competent Authority
11. Copy of Admit Card showing signature of candidate and counter signature by Invigilator (Not to be self attested)
12. Aadhar number is required for e-dossier. However, copy of Aadhar Card is not to be uploaded in the e-dossier module.
13. Any other document as may be asked for by DSSSB from time to time.
14. Photograph

15. Signature
16. Right Thumb Impression
17. Standard Declaration (Form-A) as given below

No claim of the candidates will be entertained later who fail to upload the above-mentioned documents in the e-dossier module and non-filing of the required documents may result in denial of the claimed benefit for which the candidates themselves will be squarely responsible.

This issues with the approval of Competent Authority.


Dy. Secretary, DSSSB

STANDARD DECLARATION (FORM-A)

- a) I hereby certify that all statements made in this e-dossier are true, complete and correct to the best of my knowledge and belief and have been filled in my own handwriting.
- b) I have read all the provisions mentioned in the advertisement/notice of examination carefully as published in the website of DSSSB and I hereby undertake to abide them
- c) I understand that in the event of information being found false or incorrect or incomplete at any stage prescribed in the notice or any ineligibility being detected before or after the examination, my candidature/selection/appointment is liable to be cancelled/terminated automatically without any notice to me and action can be taken against me by the DSSSB.
- d) The information submitted herein shall be treated as final in respect of my candidature for the post applied for through this e-dossier.

Signature of candidate

Place:

Date:

No.F.82/Rectt./TGT Comp. Sci./2017/

Dated:

Copy to:-

1. PS to Chairman, DSSSB
2. PS to Member, DSSSB
3. PS to COE, DSSSB
4. Sr. System Analyst with the request to upload the notice on the website of the Board.
5. Guard file.


Dy. Secretary, DSSSB