



**GOVERNMENT OF NCT OF DELHI
DELHI SUBORDINATE SERVICES SELECTION BOARD
FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI-92**

No. F.1 (524)/CC-II/DSSSB/2025/771-777

Dated: 13/11/2025

NOTICE NO. 1567

Sub: Release of marks and calling of e-dossier for the post of Xerox Operator under post code 86/23 in Department of Delhi Archives.

1. The DSSSB vide its vacancy notice/Advertisement No. 03/23 dated 10/11/2023 with closing date 20/12/2023 had advertised 01 vacancy [UR-01] for the Post of **Xerox Operator under post code 86/23 in Department of Delhi Archives.**
2. The online written examination One Tier (General) for recruitment in respect of this post was conducted on 30.06.2025.
3. The normalized marks obtained by 1859 candidates who appeared in written examination held on 30.06.2025 have been uploaded on Board's website. Candidates can view their marks by logging in to their account in OARS module on www.dsssbonline.nic.in.
4. Based on the performance in the examination, the candidates who have secured equal or more marks in their respective category as per details given below in the table have been provisionally shortlisted to up-load e-dossier subject to attaining minimum qualifying marks and correctness of the information furnished by the candidates in their online application form.

| Xerox Operator under post code 86/23 in Department of Delhi Archives. | Total | UR |
|--|--------------|---------------|
| Vacancy | 01 | 01 |
| No. of candidates to be shortlisted for e-dossier | 05 | 05 |
| Normalized cut off marks(out of 200) | | 165.49 |

5. The shortlisted candidates for the above-mentioned post/post code are hereby informed to fill the e-dossier and up-load all the documents of Educational Certificate/ Professional/Experience Certificates/Degree and Marks sheets/Caste Certificate/Proof of Govt. Servant/Ex Servicemen/Admit Cards, etc., as applicable in the e-dossier module in OARS link in their individual accounts in OARS module.
6. Kindly note that the e-dossier link will be activated to only those candidates who have been provisionally shortlisted to upload e-dossier as per details given above.
7. The e-dossier link shall be active from **17/11/2025 to 01/12/2025**. The candidate uploading e-dossier should ensure that he fulfills all the eligibility criteria/all essential qualifications as per RRs for the Post as on the date of Closing of application.

13/11/25

8. The above shortlisted candidates are also being separately informed through SMS and e-mail on their registered mobile number and e-mail ID as an additional facility only. If any candidate fails to upload the e-dossier during the above said period, his candidature will be rejected and no further opportunity will be given on whatsoever ground.
9. Further, in case the candidates are unable to upload the documents within above stipulated time period due to any technical glitch in OARS module, they may report the same within 48 hours after expiry of e-dossier submission period along with supporting evidence such as screenshots to e-mail of DSSSB helpdesk i.e. helpdesk-dsssb@delhi.gov.in. The technical glitch shall be substantiated/verified and only then, an addition period of 3 days will be granted for uploading the documents in e-dossier system.
10. All the candidates who have shortlisted for uploading e-dossiers **MUST** upload their all requisite/applicable documents in the said link in stipulated time as mentioned above.
11. Mere asking the candidate for up-loading documents in the e-dossier module does not confer upon him any right to selection to the applied post. Final selection will be made purely on the basis of merit against the notified vacancies provided the candidate falling in the zone of consideration fulfills all the required eligibility conditions. It is reiterated that if the candidate fails to upload his documents on or before the date as mentioned above he will not be given any further opportunity and his candidature will be treated as cancelled.
12. The above shortlisting of candidates for calling of e-dossier for the post code mentioned above will be subject to outcome of pending court cases, if any.
13. While every care has been taken in preparing the list of shortlisted candidates, DSSSB reserves the right to rectify errors and omissions if any, detected at any later stage.

This issues with the prior approval of Chairman, DSSSB.



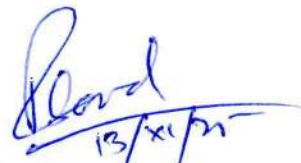
DEPUTY SECRETARY, DSSSB

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Copy forwarded for information to:

1. Dy. Secretary (Planning), DSSSB.
2. Dy. Director, IT Branch with the request to upload on the website of the Board.
3. PS to Chairman, DSSSB.
4. PS to Member, DSSSB.
5. Sr. PA to COE, DSSSB.
6. PA to Secretary, DSSSB.
7. Reception Office/Notice Board/Guard File.



DEPUTY SECRETARY, DSSSB