

RIGHT TO INFORMATION ACT 2005

DELHI SUBORDINATE SERVICE SELECTION BOARD

GOVT. OF N.C.T. OF DELHI

FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI-92

Manual 1
Particulars of organization, functions and duties
[Section 4 (1) (b) (i)]

The particulars of its organization, functions and duties:

DELHI SUBORDINATE SERVICES SELECTION BOARD

COMPOSITION OF BOARD

CHAIRMAN

MEMBER-I

MEMBER-II

CONTROLLER OF EXAMINATION

SECRETARY

SUPPORTING STAFF

The major function of the Board is to make selection and recommendations of suitable candidate for Grade B (Non-Gazetted) and Grade C categories, both technical and non-technical, for the Government of National Capital of Delhi and its Local Bodies, Autonomous Bodies, Undertakings etc. The Board is an attached Office of the Services Department GNCT of Delhi.

Manual 2
Powers and Duties of Officers & Employees
[Section 4 (1) (b) (ii)]

The powers and duties of its officers and employees:

The duties and responsibilities of the Board and its Chairman, Members, Controller of Examinations and Secretary are as under :-

- (i) Recommend suitable candidates for appointment in various departments of Government of NCT of Delhi and local bodies/PSUs under the direct recruitment quota to Group B Non-Gazetted and Group C categories of posts;
- (ii) Utilize state of art techniques including IT enabled services for increasing its efficiency, effectiveness and transparency for evaluating candidates as deemed fit;
- (iii) Consider the feasibility of utilizing the services of specialist agencies/human resource agencies available within the Government or from outside;
- (iv) Perform any other related task entrusted to it subject to guidelines issued by the Government from time to time for making recommendations of candidate for vacant Group B Non-Gazetted and Group C categories of posts.

Manual 3
Procedure followed in decision-making Process
[Section 4 (1) (b) (iii)]

The procedure followed in the decision making process, including channels of supervision and accountability:

The Chairman of the Board will exercise administrative and financial powers of Principal Secretaries/Secretaries to the Government, on behalf of the Board and take into account the recommendations of the Controller of Examinations and the Secretary of the Board.

Manual 4
Norms set for the discharge of functions
[Section 4 (1) (b) (iv)]

The norms set by it for the discharge of its functions:

- a) On receipt of requisitions from the user Departments/organizations for the recruitment of various posts the Board examines the proposals, compiles and collates the data/information for initiating the process of selection.
- b) A consolidated Advertisement of various posts for which recruitment is to be done is prepared for publication in leading daily Newspapers for inviting applications from eligible candidates.
- c) Online Applications are received from the candidates through the “Online Registration System” (OARS) along with requisite fee.
- d) The applications are scrutinized to find out the eligible candidates for the respective posts and Roll numbers issued to them.
- e) Institutions are identified for conducting the examination and consent of the concerned organization is obtained for setting up of Examination Centres and making necessary arrangements for the smooth conduct of the examinations, in a fair and transparent manner.
- f) Written/Online examination, skill test are conducted as per the examination scheme and policy of the the Board for fair selection.

- g) OMR sheets/Online result are evaluated and result tabulated.
- h) After finalization of the results names of the selected candidates are declared and also placed on the website of the Board.
- i) Lists of selected candidates along with their dossiers are sent to the concerned user Department for issue of offer/appointment letters etc.

Manual 5

Rules, regulations, instruction, manuals and records for discharging functions

[Section 4 (1) (b) (v)]

The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

Exams are conducted as per New Examination Scheme, 2013 amended from time to time, other functions are carried out as per extant rules & guidelines of DoPT, GOI.

Manual 6

A statement of the categories of documents that the held by it for under its control

[Section 4 (1) (b) (vi)]

A Statement of the categories of documents that are held by it or under its control:

Documents/records are held and retained as per Record Retention Schedule of the Board.

Manual 7

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation.

[Section 4 (1) (b) (vii)]

The Board is not a public dealing department.

Manual 8

Statement of Boards, Councils, Committees or Other Bodies

[Section 4 (1) (b) (viii)]

A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes such meetings are accessible for public:

The minutes of meetings are not accessible for public.

Manual-9
Directory of Officers and Employees
Section 4(1)(b)(ix)

Delhi Subordinate Services Selection Board
FC-18, Institutional Area, Karkardooma, Delhi-110092

Website: <http://dsssb.delhi.gov.in>
As on 15/4/2025

Sl.No.	Name of the officer	Designation	Official telephone No. & e-mail ID of officers
1.	Sh. Shurbir Singh, IAS	Chairman	011-22370700 chairmandsssb.delhi@nic.in
2.	Sh. Naveen S.L., IAS	Member	011-22374984 member-branchdsssb@delhi.gov.in
3.	Sh. Suresh Chand Meena, DANICS	Secretary	011-22370019 secy-dsssb@nic.in
4.	Sh. Rakesh Dahiya DANICS	Controller of Examination	011-22378382 coe-dsssb@delhi.gov.in
5.	Dr. Nidhi Sarohe, DANICS	Jt. Secretary (Admn.)	011-22374984

A DIRECTORY OF OFFICERS AND EMPLOYEES OF DSSSB

S.No.	Name of the post	Name of Officers /Officials		Pay Level
1	2	3	Telephone No.	4
1.	Chairman	Sh. Shurbir Singh IAS	011-22370700	14
2.	Member	Sh. Naveen S.L. IAS	011-22370900	13
3.	Secretary	Sh. Suresh Chand Meena, DANICS	011-22370019	12
4.	Controller of Exams	Sh. Rakesh Dahiya, DANICS	011-22378382	12
5.	Jt. Secretary	1. Dr. Nidhi Sarohe, DANICS	011-22374984	11
6.	Dy. Secretary	2. Sh. Bijender Singh, DANICS		11
		3. Sh. Sanjay Jha, DANICS		11
		4. Sh. Satish Kanojia, DANICS		11
		5. Sh. Sriprakash Gupta		11
		6. Sh. Javed Alam Khan		11
		7. Sh. Vinay Kaushik		11
		8. Sh. Surendra Kumar Tyagi		11
7.	Section Officer	1. Sh. Jitender Kumar		10
		2. Sh. Vikas Gupta		8
		3. Sh. Subhash Dutt		8
		4. Sh. Rajiv Kumar Sharma		8
		5. Sh. Vipin Singh Tomar		8
		6. Sh. Rajesh Kapoor		10
		7. Sh. Virender Kumar Sehgal		8
		8. Sh. Kailash Kumar Singh		10
		9. Sh. Jagdish Prasad		10
		10. Sh. M.L. Pushakar		10
		11. Sh. Manoranjan Kumar		10
		12. Sh. Brij Mohan		8
		13. Sh. Raju Tripathi		8
		14. Sh. Sushil Kumar		10
		15. Sh. Ajay Anand		10
		16. Sh. Shashi Kant		10
		17. Sh. Bankesh Chander		8
		18. Sh. Inder Prakash Saini		10
		19. Sh. Dalbir Singh Rawat		8
		20. Sh. Punit Aggarwal		8
		21. Sh. Harish Kanojia		8
		22. Sh. Anil Kumar		8
		23. Sh. N.V.Ravi Kumar		8
		24. Sh. Sangh I Singh		8
		25. Sh. Kamal Kapoor		8
8.	Assistant Section Officer	1. Smt. Suman		7
		2. Sh. Kuldeep Singh		7
		3. Sh. Raj Kumar Kera		7
		4. Sh. Sudhir Kumar		7

		5. Sh. Dalbir Singh	7
		6. Sh. Birendra Singh	7
		7. Sh. Sanjay Tanwar	7
		8. Sh. Jogender Singh	7
		9. Sh. Vibhinn	7
		10. Sh. Mukesh Kumar	7
		11. Sh. Nikhil khar	7
		12. Sh. Sachin Kumar Tyagi	7
		13. Sh. Kanwar Pal Singh	7
		14. Sh. Sushil Kumar Sarvottam	7
		15. Sh. Asish Yadav	7
		16. Sh. Vijay Kumar	7
		17. Sh. Rajesh Sharma	7
		18. Sh. Amit Kumar	7
		19. Sh. Manoj Kumar	7
		20. Ms. Chetna Naglot	7
		21. Ms. S. Shanthi	7
		22. Mohd. Iqbal Alam	7
		23. Sh. Rinku Meena	7
		24. Sh. Amit Malhotra	7
		25. Smt. Nishi Sharma	7
		26. Sh. Bhagat Ram Meena	7
		27. Sh. Ritesh Narayan	7
		28. Sh. Manoj Kumar	7
9.	Senior Assistant	1. Sh. Yogendra Kumar	4
		2. Sh. Ravi Yadav	4
		3. Sh. wan Kumar	4
		4. Sh. Ajay Kumar	4
		5. Sh. Lakhan Saini	4
		6. Sh. Akash Tripathi	4
		7. Sh. Ravi Rawat	4
		8. Sh. Virender Kumar	6
		9. Sh. Balbir Singh	4
		10. Sh. Jitender Yadav	4
		11. Sh. Amit ndey	4
		12. Sh. Anuj Rana	4
		13. Sh. Deepak Chauhan	4
		14. Smt. Deep Mala	6
		15. Sh. Sushant	4
		16. Sh. Chandra Kant	4
		17. Sh. Pradeep Singh Panwar	6
		18. Sh. Ankul Kumar	6
		19. Sh. Amar Kumar	4
		20. Sh. Umesh Anand	4
		21. Sh. Aditya Kumar	4
		22. Sh. Saurabh Maan	4
		23. Sh. Basant Chauhan	4
		24. Sh. Sachin Sagar	4
		25. Sh. Ajay Kumar	4

		26. Sh. Pawan Verma	4
		27. Sh. Mukesh Kumar	4
		28. Sh. Vinod Kumar	4
		29. Sh. Amit Kumar Jha	4
		30. Sh. Sumit Kumar Nagar	4
		31. Smt. Priya	4
		32. Sh. Hemant Kumar	4
		33. Sh. Manish	4
		34. Sh. Vijay Kumar Das	4
		35. Sh. Pramender	4
		36. Sh. Neeraj Kaushik	4
		37. Sh. Shashank Mishra	4
		38. Sh. Anuj Kumar	4
		39. Sh. Raju Chaudhary	4
		40. Sh. Ajay Kumar	4
		41. Smt. Sandhya Maurya	4
		42. Sh. Rajesh Kumar	4
		43. Sh. Javed Malik	4
		44. Sh. Sunny	4
		45. Sh. Jatin Rawat	4
		46. Sh. Nitin Malik	4
		47. Sh. Anil Kumar Meena	4
		48. Sh. Jatin	4
		49. Sh. Jitender Kumar Meena	4
		50. Sh. Rakesh Kumar Meena	4
		51. Sh. Rahul Gautam	4
10.	Junior Assistant	1. Sh. Sanjay Kumar	2
		2. Sh. Shiva Adhikari	2
		3. Monis Ahmeddi	2
		4. Sh. Deepak	2
11.	Sr. System Analyst	Smt. Nirmala Joseph K.	11
12.	System Analyst/Programmer	1. Sh. Sachin Varun	10
		2. Sh. Hemant Singh	10
13.	Assistant Programmer/Data Processing Assistant	1. Sh. Shiv Kumar	8
		2. Sh. Mohit Shukla	7
		3. Sh. Kuldeep Singh	7
		4. Sh. Himanshu Dwivedi PGT (Com. Sci.)	8
		5. Sh. Amit Bhardwaj PGT (Com. Sci.)	8
14.	Private Secretary	1. Sh. Chandan Singh Negi	10
		2. Smt. Deepa Upreti	10
		3. Smt. Asha Puri	9
		4. Smt. Davinder Kaur	9
		5. Sh. Rajender Kumar Chopra	8
		6. Sh. Raj Kumar Arora	10
		7. Ms. Rachna Dadhwal	9
15.	Personal Assistant	1. Smt. C.V.L.Surya Kumari	8
		2. Sh. Lokesh Kumar	8
		3. Sh. Mukesh Kumar	8

		4. Smt. Sandhya	8
16.	Stenographer	1. Sh. Shanu Giri	6
		2. Ms. Bandana	6
		3. Sh. Anurag	6
		4. Sh. Neeraj Chauhan	4
17.	Assistant Director(Plg.)	Smt. Darpan Saxena	10
18.	Statistical Officer (Plg.)	Sh. Pawan Dwivedi	8
19.	Statistical Assistant(Plg.)	1. Sh. Pradeep Kumar	6
		2. Ms. Kirti Goyla	6
20.	Sr. Accounts Officer	Sh. Cyriac Mathew	10
21.	Assistant Accounts Officer	Sh. Deep Chand Pandey	8
22.	Peon/MTS	Sh. Raghvendra Singh	2

Manual 10

The monthly remuneration received by each of the officers, including the system of compensation provide in the regulations

[Section 4 (1) (b) (x)]

Monthly Remuneration of the Officers/Officials who are drawing pay from DSSSB as on 31/10/2019		
S. No.	Designation	Remuneration
1	Chairperson*	On Diverted
2	Controller of Examination	196593/-
3	Secretary	117045/-
4	Deputy Secretary (Exam Branch)	99333/-
5	Deputy Secretary (Secret Cell)	140682/-
6	Deputy Secretary (Admin/RTI/CT)	On Diverted
7	Deputy Secretary (CC-II / P & P)	140682/-
8	Deputy Secretary * (CC-I)	On Diverted
9	Deputy Secretary * (I-Cell)	On Diverted
10	Deputy Secretary * (CT/Legal)	On Diverted
11	Deputy Secretary * (CC-II)	On Diverted
12	Sr. System Analyst	122493/-
13	System Analyst	94857/-
14	System Analyst *	On Diverted
15	Assistant Director (Planning)	121224/-
16	Statistical Assistant	71328/-
17	Account Officer	121224/-
18	Asstt. Accounts Officer	79788/-

19	Supdt / Section Officer (RTI)	124608/-
20	Supdt / Section Officer (CC-I)	111636/-
21	Supdt / Section Officer (Legal)	117981/-
22	Supdt / Section Officer (Secret Cell)	100074/-
23	Supdt / Section Officer (P & P)	86838/-
24	Supdt / Section Officer (Exam Branch)	99333/-
25	Supdt / Section Officer (Exam Branch)	117981/-
26	Supdt / Section Officer * (Secret Cell)	On Diverted
27	Supdt / Section Officer * (I-Cell)	On Diverted
28	Supdt / Section Officer * (Care Taking)	On Diverted
29	Supdt / Section Officer * (CC-II)	On Diverted
30	Supdt / Section Officer * (Legal)	On Diverted
31	Supdt / Section Officer * (Legal)	On Diverted
32	Supdt / Section Officer * (Exam Branch)	On Diverted
33	Supdt / Section Officer * (CC-II)	On Diverted
34	Supdt / Section Officer * (CC-I)	On Diverted
35	Sr. PA / Private Secretary	117981/-
36	Sr. PA / Private Secretary	117981/-
37	Sr. PA / Private Secretary	108975/-
38	Sr. PA / Private Secretary	108975/-
39	Sr. PA / Private Secretary	108975/-
40	Grade-II (Steno) / Personal Assistant	108975/-
41	Grade-II (Steno) / Personal Assistant	108975/-
42	Grade-II (Steno) / Personal Assistant	108975/-

43	Grade-II (Steno) / Personal Assistant	108975/-
44	Grade-III Stenograher	43551/-
45	Grade-III Stenograher	41295/-
46	Grade-III Stenograher	41295/-
47	Grade-III Stenograher (against PA)	41295/-
48	Head-Clerk / Assistant Section Officer (Legal)	84441/-
49	Head-Clerk / Assistant Section Officer (Legal)	77532/-
50	Head-Clerk / Assistant Section Officer (Accounts)	82044/-
51	Head-Clerk / Assistant Section Officer I (Admin)	79788/-
52	Head-Clerk / Assistant Section Officer (Exam Branch)	84441/-
53	Head-Clerk / Assistant Section Officer (Admin)	82044/-
54	Head-Clerk / Assistant Section Officer (RTI)	79788/-
55	Head-Clerk / Assistant Section Officer (CC-II)	82044/-
56	Head-Clerk / Assistant Section Officer (CC-I)	79788/-
57	Head-Clerk / Assistant Section Officer (CC-II)	82044/-
58	Head-Clerk / Assistant Section Officer (I-Cell)	79788/-
59	Head-Clerk / Assistant Section Officer (Accounts)	67521/-
60	Head-Clerk / Assistant Section Officer (Exam Branch)	67521/-
61	UDC / Senior Assistant(CCA Branch)	63855/-
62	UDC / Senior Assistant(CC-II)	82044/-
63	UDC / Senior Assistant(Exam Branch)	57228/-
64	UDC / Senior Assistant(I-cell)	44343/-
65	UDC / Senior Assistant(Accounts)	50755/-
66	UDC / Senior Assistant(Accounts)	63855/-

67	UDC / Senior Assistant(CC-I)	49755/-
68	UDC / Senior Assistant(CC-I)	49755/-
69	UDC / Senior Assistant(I-cell)	65688/-
70	UDC / Senior Assistant(Legal)	65688/-
71	UDC / Senior Assistant(I-cell)	65688/-
72	UDC / Senior Assistant(CC-I)	43551/-
73	UDC / Senior Assistant(CC-I)	36855/-
74	LDC / Junior Assistant(Chairperson Branch)	32369/-
75	LDC / Junior Assistant(Admin)	32369/-
76	LDC / Junior Assistant(Caretaking)	31667/-
77	LDC / Junior Assistant (R & I)	17743/-
78	LDC / Junior Assistant (CC-I)	31667/-
79	LDC / Junior Assistant (Scrutiny Branch)	32369/-
80	LDC / Junior Assistant (RTI)	32369/-
81	LDC / Junior Assistant (CC-II)	32369/-
82	LDC / Junior Assistant (P & P)	32369/-
83	LDC / Junior Assistant (R & I)	32369/-
84	LDC / Junior Assistant (Legal)	32369/-
85	LDC / Junior Assistant (Legal)	32369/-
86	LDC / Junior Assistant (R & I)	32369/-
87	LDC / Junior Assistant (IT Branch)	32369/-
88	LDC / Junior Assistant (Secret Cell)	26969/-
89	LDC / Junior Assistant (CC-I)	32369/-
90	LDC / Junior Assistant (Caretaking)	26969/-

91	LDC / Junior Assistant (I-cell)	32369/-
92	LDC / Junior Assistant (Exam Branch)	32369/-
93	LDC / Junior Assistant (IT Branch)	32369/-
94	LDC / Junior Assistant (P & P)	32369/-
95	LDC / Junior Assistant (Exam Branch)	32369/-
96	LDC / Junior Assistant (Legal)	32369/-
97	LDC / Junior Assistant (CC-I)	32369/-
98	LDC / Junior Assistant (CC-II)	17743/-
99	LDC / Junior Assistant (P & P)	32369/-
100	LDC / Junior Assistant(CC-II)	32369/-
101	LDC / Junior Assistant(Scrutiny Branch)	30263/-
102	LDC / Junior Assistant(Exam Branch)	32369/-
103	LDC / Junior Assistant * (Secret Cell)	On Diverted
104	LDC / Junior Assistant * (RTI)	On Diverted
105	LDC / Junior Assistant * (CC-II)	On Diverted
106	LDC / Junior Assistant * (Exam Branch)	On Diverted
107	LDC / Junior Assistant * (Exam Branch)	On Diverted
108	Driver	64560/-
109	Peon / MTS	48063/-
110	Peon / MTS	39321/-
111	Peon / MTS	28040/-
112	Peon / MTS *	On Diverted
113	Peon / MTS *	On Diverted

*** means On diverted capacity**

NOTE :- Names not mentioned to maintain the confidentiality of the officers/officials in the Board.

वास्तविक	बजट अनुमान	संशोधित अनुमान	(₹ हजार)	
ACTUALS	BUDGET ESTIMATES	REVISED ESTIMATES	(₹ IN THOUSANDS)	
2022-2023	2023-2024	2023-2024	BUDGET ESTIMATES	
जोड़	जोड़	जोड़	2024-2025	
TOTAL	TOTAL	TOTAL	जोड़	
TOTAL	TOTAL	TOTAL	TOTAL	
दिल्ली अधीनस्थ कर्मचारी चयन बोर्ड			DELHI SUBORDINATE SERVICES	
राजस्व भाग :			SELECTION BOARD	
मुख्य शीर्ष "2051"			REVENUE SECTION :	
लोक सेवा आयोग (मुख्य शीर्ष)			MAJOR HEAD "2051"	
कर्मचारी चयन आयोग (लघु शीर्ष)			Public Service Commission (Major Head)	
दिल्ली सरकार के लिए कर्मचारी चयन बोर्ड (उप शीर्ष)			Staff Selection Commission (Minor Head)	
वेतन			Staff Selection Board for Delhi Government (Sub Head)	
127648	90000	97500	2051	
..	150	150	2051 00 103	
..	5500	6000	2051 00 103 98	
4069	98 00 01	Salaries
..	700	600		
3586	4000	6000	98 00 02	Wages
..	70010	77500	98 00 03	O.T.A.
..	4300	1100	98 00 05	Rewards
301	540	280	98 00 06	Medical Treatment
11786	14500	14500	98 00 07	Allowances
..	1200	2000	98 00 08	Leave Travel Concession
..	2250	4900	98 00 11	Domestic Travel Expenses
..	900	720	98 00 13	Office Expenses
..	98 00 18	Rent for Others
4459	3500	4300	98 00 19	Digital Equipment
10	100	100	98 00 24	Fuel and Lubricants
..	600	600	98 00 28	Professional Services
..	1082000	180000		
..	98 00 29	Repairs and Maintenance
470758	98 00 49	Other Revenue Expenditure
..	98 00 50	Other Charges
..		
9175	98 99	Information Technology
..	98 99 13	Office Expenses

Voted
Charged
103400
150
6500
..
750
6000
98300
1500
400
14500
2000
5000
800
3500
100
600
500000
..
..
..

वास्तविक ACTUALS 2022-2023 जोड़ TOTAL	बजट अनुमान BUDGET ESTIMATES 2023-2024 जोड़ TOTAL	संशोधित अनुमान REVISED ESTIMATES 2023-2024 जोड़ TOTAL					(₹ हजार) (₹ IN THOUSANDS) बजट अनुमान BUDGET ESTIMATES 2024-2025 जोड़ TOTAL		
631792	1280250	396250	जोड़-दिल्ली सरकार के लिए कर्मचारी चयन बोर्ड (उप शीर्ष)	2051	00	103	98	Total - Staff Selection Board for Delhi Government (Sub Head)	743500
631782	1280000	396000						Voted	743250
10	250	250						Charged	250
631792	1280250	396250	जोड़-कर्मचारी चयन आयोग (लघु शीर्ष)	2051	00	103		Total - Staff Selection Commission (Minor Head)	743500
631782	1280000	396000						Voted	743250
10	250	250						Charged	250
631792	1280250	396250	जोड़-मुख्य शीर्ष "2051"	2051				TOTAL - MAJOR HEAD"2051"	743500
631782	1280000	396000						Voted	743250
10	250	250						Charged	250
631792	1280250	396250	जोड़-राजस्व भाग					TOTAL - REVENUE SECTION	743500
631782	1280000	396000						Voted	743250
10	250	250						Charged	250
पूँजी भाग :				CAPITAL SECTION :					
मुख्य शीर्ष "4070"				MAJOR HEAD "4070"					
अन्य प्रशासनिक सेवाओं पर पूँजी परिव्यय (मुख्य शीर्ष)				4070				Capital Outlay on Other Administrative Service (Major head)	
निर्देशन व प्रशासन (लघु शीर्ष)				4070	00	001		Direction & Administration (Minor Head)	
दिल्ली सरकार के लिए कर्मचारी चयन बोर्ड (उप शीर्ष)				4070	00	001	88	Staff Selection Board for Delhi Government (Sub Head)	
..	1000	2650	मोटर वाहन	88	00	51		Motor Vehicles	1800
..	9250	2500	सूचना, कम्प्यूटर, दूरसंचार (आईसीटी) उपकरण	88	00	71		Information, Computer, Telecommunications (ICT) Equipment	500
..	10250	5150	जोड़-दिल्ली सरकार के लिए कर्मचारी चयन बोर्ड (उप शीर्ष)	4070	00	001	88	Total - Staff Selection Board for Delhi Government (Sub Head)	2300
..	10250	5150	जोड़- निर्देशन व प्रशासन (लघु शीर्ष)	4070	00	001		Total - Direction & Administration (Minor Head)	2300
..	10250	5150	जोड़-मुख्य शीर्ष "4070"	4070				TOTAL - MAJOR HEAD"4070"	2300
..	10250	5150	जोड़-पूँजी भाग					TOTAL - CAPITAL SECTION	2300
631792	1290500	401400	जोड़-दिल्ली अधीनस्थ कर्मचारी चयन बोर्ड					TOTAL - DELHI SUBORDINATE SERVICES SELECTION BOARD	745800

Statement - I
(Rs. In Thosands)

Department wise abstract for RE 2024-25 and BE 2025-26

DEMAND NO. 2

Name of the Department : DELHI SUBORDINATE SERVICES SELECTION BOARD

Major Head of Account	Budget Estimates 2024- 2025	Revised Estimates 2024-2025	Budget Estimates 2025-2026
(A)REVENUE SECTION			
2051			
1. Establishment & Other Committed Expenditure			
Voted	743250	728500	1152370
Charged	250	250	250
Total Revenue Section (A)	743250	728500	1152370
	250	250	250
(B)CAPITAL SECTION			
4070	2300	4200	2500
Total Capital Section (B)	2300	4200	2500
(C) Loan & Advances	NIL	NIL	NIL
Total - Loan & Advances (C).	NIL	NIL	NIL
GRAND TOTAL (A+B+C)			
Voted	745550	732700	1154870
Charged	250	250	250

J. Dand

D.D.O.
DSSSB.

DEPT. OF NCT of Delhi

Manual 12
The manner of execution of subsidy program

[Section 4 (1) (b) (xii)]

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

-NIL-

Manual 13
Particulars of recipients of concession, permits or authorization granted

[Section 4 (1) (b) (xiii)]

-NIL-

Manual 14
Information available in an electronic form

[Section 4 (1) (b) (xiv)]

Details in respect of the information, available to or held by it, reduced in an electronic form:

Complainants can access the action taken/status on their grievances/complaints, sent to this office, on the Public Grievance Monitoring System website: www.pgms.delhi.gov.in by entering their mobile number & grievance ID and on the RTI Portal regarding their RTI status submitted online by his/her. The information available on DSSSB website is as under -



Delhi Subordinate Services Selection Board

Government of NCT of Delhi (/)

[Home \(/\)](#)

- [About Us \(/content/about-us\)](#)
- [New Examination and Interview Scheme \(/content/new-examination-and-interview-scheme\)](#)
- [Vacancy Advertised \(/content/vacancy-advertised\)](#)
- [Citizen Charter \(/content/citizen-charter\)](#)
- [Eligible or Ineligible Candidates \(/eligible-or-ineligible-candidates/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Marks List \(/content/marks-list\)](#)
- [Results \(/content/results\)](#)
- [Question Bank \(/question-bank/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Answer Keys \(/answer-keys/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Exam Related Instructions \(/instructions-to-applicants/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Notice of Interview \(/notice-of-interview/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Notice of Exam and Circulars \(/notice-of-exam-and-circulars-/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Debarred List \(/debarred-list/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Tenders \(/tender/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Right To information Act \(/content/right-information-act\)](#)
- [Contact Us \(/content/contact-us\)](#)
- [Orders \(/orders/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Schemes \(/content/schemes\)](#)
- [Download Forms \(/content/download-forms\)](#)
- [Acts \(/content/acts\)](#)
- [Services \(/content/services\)](#)
- [Recruitment \(/recruitments/Delhi-Subordinate-Services-Selection-Board\)](#)
- [Who's Who \(/content/whos-who\)](#)
- [Web Information Manager Details \(/content/web-information-managers-details\)](#)



Scanned with
CamScanner

Manual 15
Particulars of facilities available to citizens for obtaining information

[Section 4 (1) (b) (xv)]

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

-NIL-

Manual 16
Particulars of PIOs

[Section 4 (1) (b) (xvi)]

The names, designations and other particulars of the Public Information Officer.

As per List attached

GOVT. OF N.C.T. OF DELHI
DELHI SUBORDINATES SERVICES SELECTION BOARD
FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI-110092


No.F.10(93)/2008/DSSSB/Admn/RTI/4910-17

Dated:- 20-03-2023

OFFICE ORDER

In supersession of all previous order and in pursuance of the provisions of Sub-Section-1 & 2 of Section 5 of the Right to information Act-2005 (22 of 2005), the Head of Department, DSSSB hereby, designates the following officers as State Public Information Officers and State Assistant Public Information Officers for the Delhi Subordinates Services Selection Board, Govt. of NCT of Delhi with immediate effect:-

State Public Information Officer (1)	Link Officer of State Public Information Officer (2)	State Assistant Public Information Officer (3)	Jurisdiction (4)
Deputy Secretary (Admn.)	Dy. Secretary (Legal)	Section Officer (Admn.)	Admn./HR
Deputy Secretary (Vig.)	Dy. Secretary (Legal)	Section Officer (Vig.)	Vig. Matters
Deputy Secretary (Caretaking)	Dy. Secretary (Legal)	Section Officer (Caretaking)	Caretaking/R&I /Reception Counter
Deputy Secretary (P&P)	Dy. Secretary (Legal)	Section Officer (P&P)	Policy and Publication matters
Deputy Secretary (CC-I)	Dy. Secretary (CC-II)	Section Officer (CC-I)	Matters related to result processing
Deputy Secretary (CC-II)	Dy. Secretary (CC-I)	Section Officer (CC-II)	Matters related to result processing
Deputy Secretary (CC-III)	Dy. Secretary (CC-IV)	Section Officer (CC-III)	Matters related to result processing
Deputy Secretary (CC-IV)	Dy. Secretary (CC-III)	Section Officer (CC-IV)	Matters related to result processing
Deputy Secretary (Scrutiny)	Dy. Secretary (Secret)	Section Officer (Scrutiny)	Data base in r/o Physical Forms of Candidates etc.
Deputy Secretary (Exam-I)	Dy. Secretary (Exam-II)	Section Officer (Exam-I)	Matters related to Exam Branch
Deputy Secretary (Exam-II)	Dy. Secretary (Exam-I)	Section Officer (Exam-II)	Matters related to Exam Branch
Deputy Secretary (Legal)	Dy. Secretary (Admn.)	Section Officer (Legal)	Court/Legal matters of DSSSB

Checked by 
15/4/23

Deputy Secretary (RTI)	Dy. Secretary (Admn.)	Section Officer (RTI)	Matters related to RTI Branch
Deputy Secretary (Secret)	Dy. Secretary (Scrutiny)	Section Officer (Secret)	Matters related to Secret Branch
Sr. Accounts Officer (Accounts)	Asstt. Director (Planning)	Asstt. Accounts Officer (Accounts)	Matters related to Accounts Branch
Asst. Director (Planning)	Sr. Accounts Officer (Accounts)	Statistical Officer (Planning)	Matters related To Planning Branch
Sr. System Analyst (IT)	Asstt. Director (Planning)	System Analyst (IT)	Matters related to IT Branch

Further, In pursuance of the provision of Sub-Section (19) of the said Act, the following officer may be designated as the First Appellate Authority for the Delhi Subordinates Services Selection Board, Govt. of NCT of Delhi.

First Appellate Authority

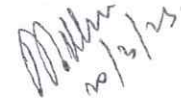
Designation (1)	Office Address (2)	E- Mail (3)	Tel. No (4)	Jurisdiction (5)	Designation of the Link Officer (6)
Secretary	FC-18, Institutional Area, Karkardoo ma, Delhi- 110092	dsssb- Secy @nic.i n	011- 22370 019	Court/Legal matter of DSSSB, Admn/HR/Vig./ Caretaking/ R&I/ Reception Counter, Policy and Publication matter, Computer Cell OARS Registration Data Base of Candidates issuance of Admit Cards, Accounts related matters etc.	Controller of Examination
Controller of Examination	FC-18, Institutional Area, Karkardoo ma, Delhi- 110092	coe- dsssb @delh i.gov.i n	011- 22378 382	Matters related to Result Processing Branches, Examinations, Scrutiny matters, matters related to question papers evaluation, OMR Sheets, & Answer key etc.	Secretary

This issues with the approval of Chairman, DSSSB GNCTD.

(DR. NIDHI SAROHE)
DY. SECRETARY(ADMN.)

Copy for information to:-

1. The Chief Information Commissioner, Old JNU Campus, Ber Sarai, New Delhi
2. All the Pr. Secretaries/Secretaries/HODs, GNCTD
3. Secretary (AR), GNCT of Delhi, Level-4th, C-Wing, Delhi Secretariat, IP Estate New Delhi
4. All the Dy. Secretaries/Branch In-charges, DSSSB
5. PS to Chairman, DSSSB
6. PS to Secretary, DSSSB
7. PS to COE, DSSSB
8. Guard File


20/3/23

(DR. NIDHI SAROHE)
DY. SECRETARY(ADMN.)

Manual 17
Other information as may be prescribed

[Section 4 (1) (b) (xvii)]

No such information.