



सत्यमेव जयते

ANNUAL REPORT

2016-17



दिल्ली अधीनस्थ सेवा चयन बोर्ड

DELHI SUBORDINATE SERVICES SELECTION BOARD

GOVERNMENT OF NCT OF DELHI

FC-18, INSTITUTIONAL AREA,
KARKARDOOMA, DELHI-110092

Website: www.dsssb.delhigovt.nic.in

<https://dsssbonline.nic.in>



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ABBREVIATIONS USED

COE	Controller of Examination
DFC	Delhi Finance Corporation
DFS	Delhi Fire Service
DJB	Delhi Jal Board
DSSSB	Delhi Subordinate Services Selection Board
DTC	Delhi Transport Corporation
DAMB	Delhi Agriculture Marketing Board
DTL	Delhi Transco Ltd.
DSCSC	Delhi State Civil Supply Corporation
DIP	Directorate of Information & Publicity
EDMC	East Delhi Municipal Corporation
FSL	Forensic Science Laboratory
GNCT of Delhi	Government of National Capital Territory of Delhi
H&FW	Health and Family Welfare Department
IAS	Indian Administrative Service
IS&MH	Indian System and Medical Health
IT	Information Technology
M&PH	Medical & Public Health
MAIDS	Mulana Azad Institute of Dental Science
NORTH DMC	North Delhi Municipal Corporation
NDMC	New Delhi Municipal Council
NES	New Examination System
NIC	National Informatics Center

DELHI SUBORDINATE SERVICES SELECTION BOARD

OARS	Online Application Registration System
OBC	Other Backward Cast
OMR	Optical Marks Reader
PET	Physical Endurance Test
PSU	Public Sector Undertaking
PwD	Person With Disability
SDMC	South Delhi Municipal Corporation
SC	Scheduled Caste
SSC	Staff Selection Commission
ST	Scheduled Tribe
T – I	Tier – I
T – II	Tier – II
T&TE	Training and Technical Education
UPSC	Union Public Service Commission

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History of Recruitment Process

As per Article 320 of the Constitution of India, the examinations for recruitment to all posts and services of the Central Government are required to be conducted by the UPSC. However, the estimates Committee of Parliament in its 47th Report (1967-68) recommended setting up of a Service Selection Commission for taking over from the UPSC, examinations for recruitment to lower category of Class III posts. The Administrative Reforms Commission also in their Report on Personnel Administration made similar recommendations. Accordingly, it was decided by the Government of India to set up Subordinate Service Commission to conduct recruitment examinations to Class III categories, which constituted the bulk of the staff of the Government at the Centre and in the States. After a careful consideration of the recommendations, the Government of India constituted the Subordinate Services Commission vide the Department of Personnel and Administrative Reforms Resolution No.46/1/(S)/74-Estt. 'B' dated the 4th November, 1975. This commission was subsequently re-christened as Staff Selection Commission (SSC) in September, 1977. It was empowered to make recruitment to Group 'B' and Group 'C' posts in various Ministries/Departments of the Government of India and its Subordinate/ attached Offices. However, the work relating to recruitment to Group A and Group B Gazetted posts remained with the UPSC.

Further, the work relating to recruitment of DASS and Stenographer cadre's posts for Delhi Administration (now GNCT of Delhi) was assigned to SSC. The recruitment to Group C ex-cadre posts and Group D posts remained with the respective Heads of Departments of GNCT of Delhi. The major recruitment of ex-cadre posts were done by Education, Medical and Health Departments. These departments had their own full fledged examination branches and Technical Recruitment Cells for the recruitment of teaching and para-medical posts. Delhi Police, MCD, NDMC, etc. had their own mechanism for recruitment and GNCT of Delhi had no role in it. Similarly, Autonomous Institutions, Undertakings, Boards and Bodies like DFC, DSCSC etc. of GNCT of Delhi were adopting their own procedures in the recruitment process.

But after enactment of Government of NCT Act, 1991 and to do away with the multiplicity of authorities in the recruitment process within the GNCT of Delhi, MCD, NDMC and its subordinate/ attached Offices, Autonomous Institutions, Undertakings, Boards etc. GNCT of Delhi had decided to set up an independent Delhi Subordinate Services Selection Board (DSSSB) with full autonomy for ensuring a free and fair recruitment process with transparency and accountability, for all these organizations, as an attached office to Services Department of GNCT of Delhi in 1997, vide Resolution No. F 3(7)93-5, III dated 04.10.1996. However, the work relating to recruitment to Group A and Group B Gazetted posts remained with the UPSC.

DELHI SUBORDINATE SERVICES SELECTION BOARD

COMPOSITION OF BOARD

Chairman

Member-I

Member-II

Controller of Examination

Secretary

Supporting Staff

DELHI SUBORDINATE SERVICES SELECTION BOARD

CHAIRPERSONS OF THE D.S.S.S.B.

S.NO.	NAME OF THE OFFICER	FROM	TO
1	Sh. Ramesh Chandra	July 1997	28.02.2000
2	Sh. Rakesh Mehta, IAS	01.03.2000	30.04.2000
3	Sh. D.C. Mishra, IAS	01.05.2000	12.02.2001
4	Ms. K.L. Sood, IAS	13.02.2001	08.03.2001
5	Sh. Narendra Prasad, IAS	09.03.2001	26.08.2001
6	Sh. R.P. Rai, IAS	27.08.2001	17.04.2002
7	Ms. P.M. Singh, IAS	18.04.2002	10.12.2002
8	Sh. T.T. Joseph, IAS	11.12.2002	31.05.2004
9	Ms. Gita Sagar, IAS	01.06.2004	31.03.2005
10	Sh. Anand Prakash, IAS	01.05.2005	25.11.2005
11	Sh. Ved Prakash, IAS	09.12.2005	03.07.2006
12	Sh. D.M. Spolia, IAS	04.07.2006	19.02.2008
13	Sh. V.K. Singh, IAS	20.02.2008	31.10.2012
14	Sh. Janak Digal, IAS	09.11.2012	09.11.2015

DELHI SUBORDINATE SERVICES SELECTION BOARD

15	Sh. A. Majumdar, IAS	10.11.2015	09.03.2016
16	Sh. Ashutosh Kumar, IAS	10-03-2016	13-04-2016
17	Sh. Ramesh Negi, IAS	14-04-2016	18-04-2016
18	Sh. Rajendra Kumar, IAS	19-04-2016	03-07-2016
19	Sh. Dharmendra Sharma, IAS	12-07-2016	29-11-2016
20	Sh. Ashish Chandra Verma, IAS	30-11-2016	13.11.2017

DELHI SUBORDINATE SERVICES SELECTION BOARD

MEMBERS I OF THE D.S.S.S.B.

S.NO.	NAME OF THE OFFICER	FROM	TO
1	Dr. Mohan Jeet Singh, IAS	11.12.2012	01.04.2013
2	Sh. Jitendra Narain, IAS	07.06.2013	23.01.2014
3	Dr. Ashish Chandra Verma, IAS	23.01.2014	31.12.2014
4.	Sh. Kailash Chandra, IAS	02.03.2015	31.12.2015

MEMBERS II OF THE D.S.S.S.B.

1.	Dr. Ashish Chandra Verma, IAS	23.09.2013	23.01.2014
2	Sh A.B. Shukla, IAS	23.01.2014	31.07.2014
3	Dr. Ashish Chandra Verma, IAS	01.08.2014	10.08.2014
4	Ms. Rinku Dugga, IAS	11.08.2014	09.12.2014
5.	Shri Kailash Chandra, IAS	10.12.2014	02.03.2015
6.	Shri. G. L. Meena, IAS	03.03.2015	15.09.2015
7	Smt. Dilraj Kaur, IAS	16.09.2015	09.11.2015
8	Shri Ashutosh Kumar, IAS	10.11.2015	17.05.2016
9	Sh. S.S. Ghonkrota , IAS	18.05.2016	30.09.2016
10	Sh. B.L.Sharma, IAS	04.10.2016	17.07.2017

DELHI SUBORDINATE SERVICES SELECTION BOARD

CONTROLLERS OF EXAMINATION OF D.S.S.B.

S.NO.	NAME OF THE OFFICER	FROM	TO
1	Sh. Mohd. Ashraf, DANICS	14-02-2013	26-08-2013
2	Sh. Sanjeev Kumar, DANICS	27-08-2013	16-06-2014
3	Sh. Ajay Kumar Garg, DANICS	17.06.2014	19.06.2014
4	Sh. A.K.Kaushal, DANICS	20.06.2014	13.09.2015
5	Ms. Gitanjali Gupta, IAS	14.09.2015	16.11.2015
6	Sh. Ashutosh Kumar, IAS	17.11.2015	14.03.2016
7	Sh. Rajesh Chopra, DANICS	15.03.2016	17.05.2016
8	Sh. S.S.Ghonkrokta. IAS	18-05-2016	22-09-2016
9	Sh. Sohan Singh Kanawat, DANICS	23-09-2016	Till Date

DELHI SUBORDINATE SERVICES SELECTION BOARD

SECRETARIES OF THE D.S.S.S.B.

S.NO.	NAME OF THE OFFICER	FROM	TO
1	Sh. Hans Raj, DANICS	July 1997	31.05.2001
2	Sh. S.R. Yaduvanshi, IAS	01.06.2001	31.07.2001
3	Sh. Amit Yadav, IAS	01.08.2001	16.10.2001
4	Sh. K.S. Wahi, IAS	16.10.2001	17.03.2002
5	Sh. S.R. Yaduvanshi, IAS	18.03.2002	30.04.2003
6	Sh. K.S. Wahi, IAS	30.04.2003	02.06.2003
7	Sh. Amar Nath, IAS	03.06.2003	31.05.2005
8	Sh. V.K. Jha, IAS	01.06.2005	17.07.2005
9	Ms. J. Raghuraman, IAS	18.07.2005	20.06.2006
10	Sh. C.P. Tripathi, IAS	30.06.2006	22.10.2007
11	Smt. Achla Singh, DANICS	23.10.2007	27.05.2008
12	Sh. Manoj Kumar, DANICS	03.06.2008	22.12.2009
13	Sh. N.K. Sharma, DANICS	23.12.2009	30.04.2012

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14	Sh. K.K. Dahiya, DANICS	01.06.2012	14.09.2012
15	Sh. Zothankhuma, IAS	15.09.2012	12.12.2012
16	Sh. K.K. Dahiya, DANICS	13.12.2012	07.08.2013
17	Sh. Rajesh Sommal, IAS	08.08.2013	31.10.2013
18	Sh. Sanjeev Kumar, DANICS	01.11.2013	27.01.2014
19	Sh. Ajay Kumar Garg, DANICS	28.01.2014	31.12.2015
20.	Sh. R Chopra, DANICS	01.01.2016	Till date

Composition & Mandate of the Board

1.1 Brief History:

The Government of National Capital Territory of Delhi (hereinafter called the GNCT of Delhi) set up the Delhi Subordinate Services Selection Board (hereinafter called "Board") vide Resolution dated 4th October, 1996, (**Appendix-I**). It has been set up primarily to take over the work relating to selection/recruitment of Grade 'B' (Non-Gazetted) and Grade 'C' posts, both technical and non-technical, of different Departments of GNCT of Delhi (including Delhi Police) and its Local Bodies, Autonomous Bodies, Undertakings etc. The Board is an attached Office of the Services Department GNCT of Delhi. Prior to this the recruitment of Grade II & IV posts of DASS cadre (Assistants/Inspectors and LDCs) and Stenographers etc. was undertaken by the Staff Selection Commission of Government of India and those of ex-cadre posts by the respective Departments/organizations.

The GNCT of Delhi restructured the Board vide Resolution dated 12th May 2008, (**Appendix**

II). The Board is headed by a Chairman and comprises of two Members, Controller of Examination and a Secretary along with other Supporting Staff. Initially the Board consisted of one Member but the number was raised to two under the restructured set up. Likewise the staff strength of the Board was enhanced. Subsequently, vide Resolution dated 13th October 2015, in partial modification of Resolution dated 12th May 2008, the Chairman of the Board was entrusted to exercise Administrative & Financial powers of Principal Secretaries / Secretaries to the Government, on behalf of the Board (**Appendix III**). The details of the sanctioned posts for the Board are given in (**Appendix IV**). The Board commenced its functioning in July, 1997.

1.2 Organisation Chart:

Organization chart is available at **Appendix-V**.

1.3 Duties and Responsibilities of the Board, Chairman, Members, Controller of Examination and Secretary:

The duties and responsibilities of the Board and its Chairman, Members, Controller of Examinations and Secretary are well defined and given in **Appendix II**.

1.4 Mission/Vision:

The Board is committed to develop selection and recruitment procedures that conform to the global standards in testing and promises selection by fair and transparent means for the user Departments. The Board continuously endeavors to ensure that the recruitment is done purely on merits in an impartial and objective manner.

1.5. Functions:

The major function of the Board is to make recruitment and recommend suitable candidates for Group 'B' (non gazatted) and Group 'C' categories of posts, both technical and non-technical for the GNCT of Delhi, MCD NDMC and its subordinate/ attached Offices, Autonomous Institutions, Undertakings, Boards etc. The Allocation of Business to DSSSB is defined vide Resolution dated 4th October, 1996 of Services Department, GNCT of Delhi which was amended by Resolution dated 12th May, 2008 and 13th October 2015. (**Appendix I, II & III**).

1.6 Activities performed to achieve the objective:

In order to achieve the objectives, the Board broadly undertakes the following activities:-

a) On receipt of requisitions from the user Departments/organisations for the recruitment of various posts, the Board examines the proposals, compiles and collates the data/information for initiating the process of selection.

b) A consolidated Advertisement of various posts for which recruitment is to be done is prepared and published in leading daily Newspapers for inviting applications from eligible candidates.

c) Online Applications are received from applicants through the 'Online Application Registration System' (OARS) along with requisite fee.

d) A date of conducting of examination for a particular post advertised is announced. Institutions are identified for conducting the examination and consent of the concerned organisation viz Directorate of Education, **Board** etc is obtained for setting up of Examination Centers and making necessary arrangements for the smooth conduct of the examinations, in a fair and transparent manner.

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- a) Written Examinations are conducted as per the examination scheme and policy of the Board for fair selection.
- b) The draft answer key of objective questions is published inviting objections in e-challenge module, where after answer key is finalized.
- c) OMR sheets are evaluated and Marks uploaded on the online portal, which can be seen by the candidates through their login account. The shortlisted candidates then upload the requisite documents on e dossier module.
- d) After examination of documents uploaded by the shortlisted candidates, the final result of provisionally selected candidates is published on the website of the Board.
- e) Lists of provisionally selected candidates along with their dossiers are sent to the concerned user Department(s)/organization(s) for further processing including thoroughly examination of eligibility of candidates, issue of offer of appointment, conducting of medical examination, police verification etc.

1.7 **Location of Office:**

Delhi Subordinate Services Selection Board

FC-18, Institutional Area,
Karkardooma, Delhi 110092.

Recruitments Tests Conducted and Selection Made During 2016-17

2.1 **Examination/Screening/PE Test Conducted:**

Board conducted twenty (20) written examinations having 08 post codes in Tier- I and 12 post codes in Tier-II for 758 and 267 numbers of notified vacancies respectively during the year 2016-17. Besides written exam, Physical Endurance Test (PET) was also conducted for 04 departments during June - July 2016, wherein 5173 number of shortlisted candidates were issued Admit cards. Details of examinations conducted are as follows:

DELHI SUBORDINATE SERVICES SELECTION BOARD

A TIER –I							
S. No.	Exam. Date	Post Code	Name of Post	User Department	No. of Notified Vacancies	No. of Candidates Applied	No. of Candidates Appeared
1	2	3	4	5	6	7	8
1	05-03-2017	31/08	HEAD CLERK / ASSTT.	MAIDS	1	454	84
2	05-03-2017	45/13	FOOD SAFETY OFFICER	Food Safety	20	3597	267
3	05-03-2017	21/14	ASSTT. MALARIA INSPECTOR	MCD	302	5868	1541
4	05-03-2017	22/14	ASSTT. PUBLIC HEALTH INSPECTOR / VACCINATOR	MCD	108	3845	
5	05-03-2017	29/14	VACCINATOR	NDMC	5	612	
6	05-03-2017	93/14	ASSTT. SANITARY INSPECTOR	NDMC	19	3501	
7	05-03-2017	212/14	SUPERVISOR GR-II (Female)	WCD	290	10855	1889
8	05-03-2017	64/15	MOTOR VEHICLE INSPECTOR	Transport	13	304	83
TOTAL (T-I)					758	29,036	3864
B TIER –II							
S. No.	Exam. Date	Post Code	Name of Post	User Department	No. of Notified Vacancies	No. of Shortlisted Candidates	No. of Candidates Appeared
1	26-06-2016	33/12	JUNIOR LAW OFFICER	MCD	10	115	100
2	26-06-2016	47/13	ASSTT. LAW OFFICER / LABOUR COUNSEL	MCD	7	90	
3	26-06-2016	136/12	PGT (HINDI) - Male	Education	77	628	1361
4	26-06-2016	137/12	PGT (HINDI) - Female	Education	78	789	
5	26-06-2016	169/14	PGT (HINDI) - Male	Education	12	125	
6	26-06-2016	170/14	PGT (HINDI) - Female	Education	21	214	

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7	26-06-2016	145/12	PGT (PE) - Male	Education	11	101	146
8	26-06-2016	146/12	PGT (PE) - Female	Education	11	55	
9	26-06-2016	173/14	PGT (PE) - Male	Education	1	10	
10	26-06-2016	174/14	PGT (PE) - Female	Education	2	12	
11	19-03-2017	103/07	SUB-OFFICER	Delhi Fire Service	28	75	63
12	19-03-2017	69/14	SUB-OFFICER	Delhi Fire Service	9		
TOTAL (T-II)					267	2214	1670
C	Physical Endurance Tests						
S. No.	Exam. Date	Post Code	Name of Post	User Department	No. of Notified Vacancies	No. of Candidates shortlisted	No. of Candidates Appeared
1	15-06-2016 to 16-06-2016	43/13	HEAD CONSTABLE	Transport	99	400	272
2	17-06-2016 to 29-06-2016	71/14	FIRE OPERATOR	DFS	803	2077	1185
3	01-07-2016 to 09-07-2016	37/13	WARDER	Prison	528	2083	542
4	12-07-2016	36/13	MATRON	Prison	81	309	59
5	13.07.2016	38/13	ASSISTANT SUPERINTENDANT	Prison	35	159	24
6	14.07.2016	68/14	FOREST GUARD	Forest	36	145	75
TOTAL (PET)					1582	5173	2157
TOTAL (T-I, T-II & PET)					2607	36423	7691

* Source : Exam-I , Exam-II, IT, Secret Cells, CC-I, CC-2, Interview, P&P.

DELHI SUBORDINATE SERVICES SELECTION BOARD

2.2 Results Processed/Declared: Results for the following post codes were declared during the year 2016-17:

S.No	Result Date	Post Code	Name of Post	User Department	Number of Candidates
1	2	3	4	5	6
1	01/04/2016	68/10	ASSTT. TEACHER (NURSERY)	MCD	15
2	05/04/2016	101/12	ASSTT. TEACHER (PRIMARY)	Education	6
3	05/04/2016	69/10	LIBRARIAN	Education	2
4	06/04/2016	120/12	TGT URDU (Male)	Education	3
5	07/04/2016	70/09	ASSTT. TEACHER (PRIMARY)	MCD	13
6	13/04/2016 , 15/02/2017	37/13	WARDER	Prison	70
7	13/04/2016, 29/07/2016, 03/03/2017	36/13	MATRON	Prison	18
8	02/05/2016	66/14	STATISTICAL ASSISTANT	Planning	79
9	02/05/2016	121/12	TGT URDU (Female)	Education	1
10	02/05/2016, 23/09/16	106/12	TGT ENGLISH (Male)	Education	29
11	02/05/2016	115/12	TGT PUNJABI (Female)	Education	3
12	05/05/2016	150/14	ASSTT. TEACHER (PRIMARY)	NDMC	27
13	05/05/2016, 08/09/2016	107/12	TGT ENGLISH (Female)	Education	86
14	05/05/2016	114/12	TGT PUNJABI (Male)	Education	1
15	10/05/2016	2/10.	TGT ENGLISH (Female)	Education	1
16	11/05/2016	51/10	TGT ENGLISH (Male)	Education	1
17	11/05/2016	52/10	TGT ENGLISH (Female)	Education	1

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18	11/5/2016, 15/12/2016, 31/03/2017	68/12	GR. IV DASS	Services	1361
19	16/05/2016, 23/09/2016, 11/01/2017,24/03/2017	113/12	TGT NATURAL SCIENCE (Female)	Education	111
20	16/05/2016, 08/09/2016	112/12	TGT NATURAL SCIENCE (Male)	Education	92
21	19/05/2016, 24/01/2017	110/12	TGT MATHS (Male)	Education	78
22	20/05/2016, 08/09/2016	111/12	TGT MATHS (Female)	Education	111
23	30/5/2016, 09/02/2017	91/09	STENOGRAPHER	Services	20
24	30/5/2016, 09/02/2017	92/09	STENOGRAPHER	DJB	2
25	30/5/2016, 09/02/2017	41/13	STENOGRAPHER	Services	55
26	30/5/2016, 09/02/2017	50/13	STENOGRAPHER	MCD	42
27	30/5/2016, 09/02/2017	59/13	STENOGRAPHER	DAMB	2
28	31/5/2016, 09/09/2016	119/12	TGT SOCIAL SCIENCE (Female)	Education	67
29	01/06/2016	118/12	TGT SOCIAL SCIENCE (Male)	Education	65
30	01/06/2016	101/12	ASSTT. TEACHER (PRIMARY)	Education	7
31	06/06/2016, 19/10/2016	108/12	TGT HINDI (Male)	Education	61
32	03/06/2016	39/14	PUBLIC HEALTH NURSE	H&FW	61
33	07/06/2016, 19/08/2016	109/12	TGT HINDI (Female)	Education	66
34	08/06/2016, 02/03/2017, 31/03/2017	48/12	LDC	DJB	229
35	08/06/2016,	123/12	PGT AGRICULTURE (Female)	Education	1
36	08/06/2016	144/12	PGT MUSIC (Female)	Education	0
37	10/06/2016	08/10,	TGT NATURAL SCIENCE (Female)	Education	1
38	10/06/2016	69/09	TEACHER (P) URDU	MCD	3
39	10/06/2016, 23/09/2016, 24/03/2017	116/12	TGT SANSKRIT (Male)	Education	250
40	14/06/2016	150/14	ASSTT. TEACHER (PRIMARY)	NDMC	9
41	14/06/2016	01/14,	PHYSIOTHERPIST	H&FW	12

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42	14/06/2016	05/14,	PHARMACIST/DISPENSAR	MCD	44
43	14/06/2016	06/14,	PHARMACIST ALLOPATHY	NDMC	3
44	14/06/2016	07/14,	PHARMACIST	H&FW	45
45	15/06/2016	91/99	FIRE OPERATOR	DFS	1
46	15/06/2016, 23/09/2016	117/12	TGT SANSKRIT (Female)	Education	187
47	15/06/2016	18/13	TGT URDU (Male)	Education	0
48	16/06/2016	77/09	STAFF NURSE	H&FW	1
49	16/06/2016, 06/09/2017	04/13,	TGT ENGLISH (Male)	Education	10
50	16/06/2016	147/12	PGT PHYSICS (Male)	Education	0
51	16/06/2016	148/12	PGT PHYSICS (Female)	Education	0
52	16/6/2016	183/14	PGT PHYSICS (Male)	Education	0
53	16/06/2016	184/14	PGT PHYSICS (Female)	Education	0
54	16/06/2016	47/10	PGT ENGINEERING	Education	0
55	17/06/2016	17/13	TGT PUNJABI (Female)	Education	1
56	22/06/2016	30/14	LAB ASSISTANT (GR.IV)	H&FW	140
57	22/06/2016	32/14	TECHNICAL ASSTT LAB (GR.IV)	H&FW	12
58	22/06/2016	33/14	LABORATORY	H&FW	9
59	22/06/2016	34/14	LAB TECHNICIAN (GR.III)	H&FW	22
60	22/06/2016	122/12	PGT AGRICULTURE (Male)	Education	1
61	22/06/2016	186/14	PGT PAINTING (Male)	Education	1
62	22/6/2016	187/14	PGT PAINTING (Female)	Education	3
63	22/06/2016	156/12	PGT URDU (Female)	Education	2
64	22/06/2016	191/14	PGT URDU (Female)	Education	2
65	22/06/2016	153/12	PGT SOCIOLOGY (Male)	Education	1

DELHI SUBORDINATE SERVICES SELECTION BOARD

66	22/06/2016	154/12	PGT SOCIOLOGY (Female)	Education	1
67	22/06/2016	189/14	PGT PUNJABI (Male)	Education	1
68	22/06/2016	190/14	PGT PUNJABI (Female)	Education	1
69	24/06/2016	05/13,	TGT ENGLISH (Female)	Education	59
70	24/06/2016, 23/09/2016, 24/01/2017	06/13,	TGT HINDI (Male)	Education	88
71	24/06/2016	16/13	TGT PUNJABI (Male)	Education	0
72	01/07/2016	16/08.	TEACHER(PRIMARY)	MCD	1
73	18/07/2016, 06/01/2017	09/10,	TGT SST (Male)	Education	42
74	18/07/2016, 06/01/2017	10/10,	TGT SST(Female)	Education	55
75	18/07/2016, 19/08/2016, 16/12/2016	07/13,	TGT HINDI (Female)	Education	108
76	18/07/2016, 19/10/2016, 23/12/2016, 10/03/2017	09/13,	TGT MATHS (Female)	Education	122
77	25/07/2016	94/07	JUNIOR LAW OFFICER	DJB	1
78	26/07/2016	20/13	STAFF NURSE	H&FW	8
79	26/07/2016	15/14	AUXILIARY NURSE/MID WIFE	H&FW	64
80	26/07/2016	16/14	AUXILIARY NURSE/MID WIFE	NDMC	12
81	27/07/2016	02/13,	LIBARIAN	Education	92
82	27/07/2016, 07/10/2016	08/13,	TGT MATHS (Male)	Education	99
83	27/7/16, 19/10/16, 21/2/17	12/13,	TGT SOCIAL SCIENCE (Male)	Education	174
84	27/07/2016, 09/09/2016, 10/03/2017	13/13	TGT SOCIAL SCIENCE (Female)	Education	119
85	28/07/2016	38/13	ASSTT. SUPDT. JAIL	Prison	9
86	29/07/2016	52/12	LDC	RSB	0
87	01/08/2016	14/14	AUXILIARY NURSE/MID WIFE	MCD	132
88	01/08/2016	68/14	FOREST GUARD	Forest	32
89	01/08/2016, 07/10/2016	10/13,	TGT NATUTRAL SCIENCE (Male)	Education	52

DELHI SUBORDINATE SERVICES SELECTION BOARD

90	01/08/2016, 07/10/2016, 08/12/2016	14/13	TGT SANSKRIT (Male)	Education	68
91	01/08/2016	15/13	TGT SANSKRIT (Female)	Education	22
92	03/08/2016, 07/10/2016, 24/03/2017	11/13.	TGT NATUTRAL SCIENCE (Female)	Education	106
93	05/08/2016	38/14	ASSISTANT DIETICIAN	H&FW	10
94	05/08/2016, 07/03/2017	59/10	TGT SST (Male)	Education	5
95	05/08/2016, 07/03/2017	60/10	TGT SST (Female)	Education	17
96	09/08/2016	57/10	TGT NATURAL SCIENCE (Male)	Education	4
97	09/08/2016	58/10	TGT NATURAL SCIENCE (Female)	Education	
98	24/08/2016, 09/12/2016	14/12.	JE (E&M)	DJB	4
99	29/08/2016	166/07	TEACHER(PRIMARY)	MCD	1
100	07/09/2016	68/14	FOREST GUARD	Forest	5
101	12/09/2016	46/10	PGT ENGINEERING DRAWING (Male)	Education	3
102	12/09/2016	185/14	PGT ENGINEERING DRAWING (Male)	Education	3
103	23/09/2016	70/09	TEACHER(PRIMARY)	MCD	1
104	10/10/2016	151/12	PGT SANSKRIT (Male)	Education	11
105	10/10/2016	152/12	PGT SANSKRIT (Female)	Education	10
106	10/10/2016	177/14	PGT SANSKRIT (Male)	Education	8
107	10/10/2016	178/14	PGT SANSKRIT (Female)	Education	13
108	10/10/2016	141/12	PGT MATHS (Male)	Education	11
109	10/10/2016	142/12	PGT MATHS (Female)	Education	13
110	10/10/2016	181/14	PGT MATHS (Male)	Education	6
111	10/10/2016	182/14	PGT MATHS (Female)	Education	2
112	13/10/2016	124/12	PGT BIOLOGY (Male)	Education	2
113	13/10/2016	125/12	PGT BIOLOGY (Female)	Education	1

DELHI SUBORDINATE SERVICES SELECTION BOARD

114	13/10/2016	159/14	PGT BIOLOGY (Male)	Education	4
115	13/10/2016	160/14	PGT BIOLOGY (Female)	Education	1
116	13/10/2016	126/12	PGT CHEMISTARY (Male)	Education	3
117	13/10/2016	127/12	PGT CHEMISTARY (Female)	Education	3
118	13/10/2016	161/14	PGT CHEMISTARY (Male)	Education	5
119	13/10/2016	162/14	PGT CHEMISTARY (Female)	Education	1
120	17/10/2016	130/12	PGT ECONOMICS (Male)	Education	39
121	17/10/2016	131/12	PGT ECONOMICS (Female)	Education	28
122	17/10/2016	165/14	PGT ECONOMICS (Male)	Education	20
123	17/10/2016	166/14	PGT ECONOMICS (Female)	Education	1
124	17/10/2016	132/12	PGT ENGLISH (Male)	Education	37
125	17/10/2016	133/12	PGT ENGLISH (Female)	Education	36
126	17/10/2016	167/14	PGT ENGLISH (Male)	Education	17
127	17/10/2016	168/14	PGT ENGLISH (Female)	Education	8
128	11/11/2016	188/14	PGT HOME SCIENCE (Female)	Education	2
129	11/11/2016	140/12	PGT HOME SCIENCE (Female)	Education	17
130	24/11/2016	01/14,	PHYSIOTHERAPIST	H&FW	04
131	29/11/2016	141/7	PGT ENGINEERING DRAWING (Male)	Education	1
132	07/12/2016	33/13	SA CHEMISTRY	FSL	1
133	07/12/2016	58/10	TGT NATURAL SCIENCE (Female)	Education	1
134	14/12/2016	21/12,	MVI	Transport	
135	14/12/2016	42/13	MVI	Transport	
136	20/12/2016	70/09	TEACHER(PRIMARY)	MCD	1

DELHI SUBORDINATE SERVICES SELECTION BOARD

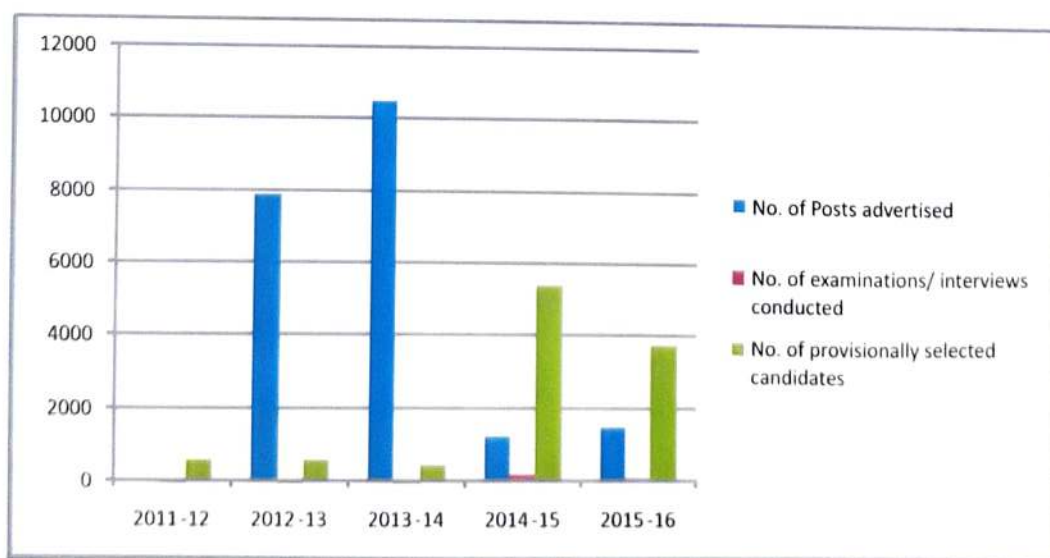
137	26/12/2016	24/10	PGT HINDI	Education	1
138	30/12/2016	101/12	ASSISTANT TEACHER(PRIMARY)	Education	5
139	02/01/2017	151/14	DENTAL HYGIENIST	MAIDS	2
140	24/01/2017	66/14	STATISTICAL ASSISTANT	PLANNING	3
141	31/01/2017	75/14	ASSTT. BACTEROLOGIST	DJB	4
142	07/02/2017	146/14	SPECIAL EDUCATION TEACHER	Education	2
143	23/02/2017	134/12	PGT GEOGRAPHY (Male)	Education	18
144	23/02/2017	135/12	PGT GEOGRAPHY (Female)	Education	20
145	23/02/2017	179/14	PGT GEOGRAPHY (Male)	Education	5
146	23/02/2017	180/14	PGT GEOGRAPHY (Female)	Education	1
147	07/03/2017	03/13	ASSTT. TEACHER (NURSERY)	Education	126
148	14/03/2017	67/07	WORKSHOP ASSISTANT	DFS	3
149	15/03/2017	138/12	PGT HISTORY (Male)	Education	57
150	15/03/2017	139/12	PGT HISTORY (Female)	Education	57
151	15/03/2017	171/14	PGT HISTORY (Male)	Education	13
152	15/03/2017	172/14	PGT HISTORY (Female)	Education	7
153	17/03/2017, 22/03/2017	149/12	PGT POLITICAL SCIENCE (Male)	Education	59
154	17/03/2017, 22/03/2017	150/12	PGT POLITICAL SCIENCE (Female)	Education	65
155	17/03/2017	01/14	PHYSIOTHERAPIST	H&FW	1
156	20/03/2017	128/12	PGT COMMERCE (Male)	Education	22
157	20/03/2017	129/12	PGT COMMERCE (Female)	Education	24
158	20/03/2017	163/14	PGT COMMERCE (Male)	Education	5
159	20/03/2017	164/14	PGT COMMERCE (Female)	Education	8

DELHI SUBORDINATE SERVICES SELECTION BOARD

160	22/03/2017	175/14	PGT POLITICAL SCIENCE (Male)	Education	9
161	22/03/2017	176/14	PGT POLITICAL SCIENCE (Female)	Education	12
			TOTAL		5906
* Source : CC-I , CC-II & Interview.					

2.3 Five Years Status of Exams Conducted / Results Declared: The Board had undertaken the following major activities during the preceding five years.

Year	No. of posts advertised	No. of examinations/ interviews conducted	No. of provisionally selected candidates
2011-12	--	19	613
2012-13	7898	03	607
2013-14	10537	27	449
2014-15	1223	207	5416
2015-16	1472	126	3790



Major Initiatives/Policy Decisions 2016-17

3.1 Payment Gateway : Keeping digitalization of Government payments, the Board has implemented online payment of fee in the OARS system, whereby the applicant make online payment in SBI e-pay module.

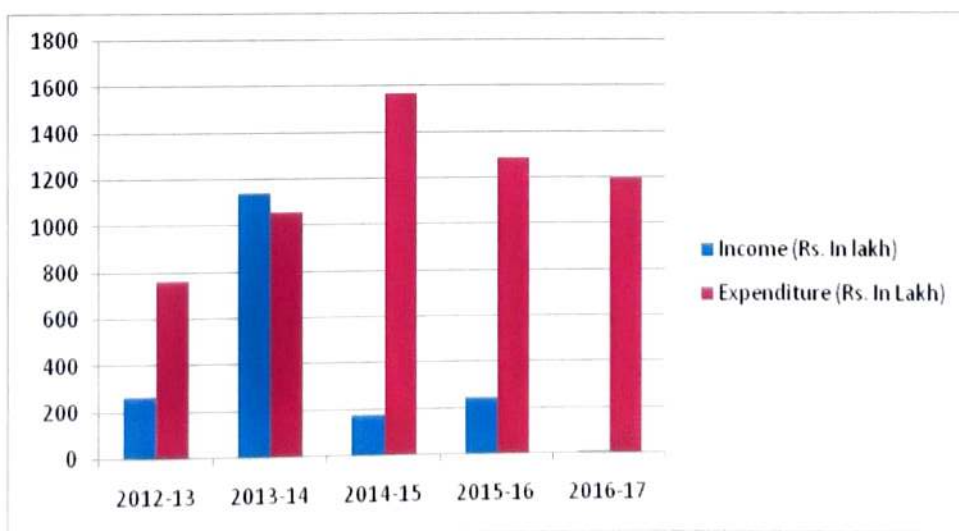
Other Important Aspects

4.1 Income and Expenditure: GNCT of Delhi provides funds for defraying the entire expenditure/cost to be met by the Board including salaries of the officers and staff, conducting of examinations etc. Board also entitled to collect some revenue in the form of examination fee from the candidates. SC/ST/PWD and female candidates are exempted from payment of examination fee.

4.1.1 Income and Expenditure during last five years was as under:

INCOME AND EXPENDITURE STATEMENT OF FIVE YEARS

Financial Year	Income	Expenditure
	(Rs. In Lakh)	(Rs. In Lakh)
2012-13	265	760
2013-14	1137	1059
2014-15	170	1568
2015-16	240	1286
2016-17	6	1199



4.2 Welfare of SC/ST/OBC/PwD:

During the year under report dossiers of 819 SC, 156 ST, 1389 OBC and 40 PwD provisionally selected candidates were sent to various user departments.

4.3 Implementation of Delhi Right to Information Act, 2001 and Right to Information Act, 2005:

The Board is meticulously implementing both the Right to Information Acts. Board disposed off 2824 of RTI application during 2016-17, which is 93% of total application received.

4.4 Court Cases:

The Board is closely monitored the progress of court cases pending in various Courts. 380 court cases has been disposed off and 346 new cases received during 2016-17.

4.5 Information and Facilitation Counter:

The Board has set up an Information & Facilitation Counter at its office for public-interface, transparency in administration, providing easy and speedy access of information to candidates and others in respect of services and activities of the Board. It provides the following facilities:

- General assistance to all visiting candidates regarding various queries on examinations. It also provides an integral link between officers of Board and candidates.
- Information through Telephone helpline 011-22370237
- Information relating to declared results across the counter for all examinations of Board.
- Receipt of applications/fee under Right to Information Act.

4.6 Citizen Charter

Citizen's Charter of Board is available on the website of the Board free of cost

4.7 Working Hours

The Board functions on five days per week pattern with working hours from 9:30 a.m. to 06:00 p.m. (lunch break 1:30 pm to 2:00 pm) on all working days except Saturdays, Sundays and Government Holidays

4.8 Grievance Redressal Mechanism

Public grievances are mitigated at the Information & Facilitation Counter situated at the office of DSSSB and also on Board Helpline no. 011-22370237

SERVICES DEPARTMENT

RESOLUTION

Delhi, the 4th October, 1996

1. No. F-3(7)/93-S.III. On a careful consideration of the recommendation of the Services Department, the Government of National Capital Territory of Delhi have decided to set up a Selection Board, to be known as "Delhi Sub-ordinate Services Selection Board" hereinafter called Board.
2. **Constitution of the Board** : The Board will be an attached Office of the Services Department, Government of National Capital Territory of Delhi, and will comprise of a Chairman, a Member (Ad-hoc) and a Secretary cum-Controller of Examinations to be appointed on such terms and conditions as may be prescribed by the Government from time to time. The Board will be provided such supporting staff as may be considered necessary by the Government.
3. **Functions** : To start with, the Board will select candidates for Group 'B' and 'C' posts in Municipal Corporation of Delhi (including Delhi Electric Supply Undertaking) and New Delhi Municipal Council. The Board will, among other things, conduct examinations and hold interviews, whenever required in the selection process, according to the relevant Recruitment Rules in accordance with Section 92- A of Delhi Municipal Corporation Act, 1957 and Section 42 of the New Delhi Municipal Council Act, 1994.

Board will take over recruitment to Gr. 'B' and 'C' posts in different departments of Government of National Capital Territory of Delhi (including Delhi Police) and its autonomous bodies in the jurisdiction of this Board, when approval of Government of India is obtained.

4. Duties and Responsibilities :

Chairman

The Chairman as Administrative head of the Board will be responsible for:-

- (i) Ascertaining from the departments, the number of Group 'B' & 'C' posts for which recruitment is to be made from time to time.

DELHI SUBORDINATE SERVICES SELECTION BOARD

- (ii) Inviting applications by means of advertisements.
- (iii) Scrutinizing applications received in response to the advertisements.
- (iv) Selection of candidates either by competitive examinations or interviews of candidates, or by both.
- (v) Submission to the departments concerned the names of the selected candidates.
- (vi) Taking steps to ensure that in making recommendations, the departments will liable to discharge their obligation in respect of the recruitment of the members of the Scheduled Castes, Scheduled Tribes and Other Backward Classes.
- (vii) Maintaining records of selections made by the Board.
- (viii) Submitting an annual report of the activities of the Board to the Services Department.
- (ix) Any other duty or duties, entrusted by the Government from time to time.

MEMBER (AD-HOC)

- (i) Assisting the Chairman in conducting examinations and interview of candidates as and when necessary. He will sit in the interviews held by the Board as a Member/Expert or Chairman.
- (ii) Any other duty or duties to be assigned by the Chairman, who can delegate any administrative or financial powers exercised by him.

1. Delegation of Powers:-

The Chairman of the Board will exercise the administrative and financial powers of the "Head of Department". The Board will also have a Secretary, who will exercise the powers of the "Head of Office".

Ordered that a copy of this Resolution be communicated to the Municipal Corporation of Delhi and New Delhi Municipal Corporation and also that the resolution be published in the Gazette of Delhi.

Sd/-
(R. P. RAI)
Principal Secretary (Services)

**SERVICES DEPARTMENT (III)
RESOLUTION**

Delhi, the 12th May, 2008

Appendix - II

No.F.3(24)/DSSSB/2008-S.III/1764.--- In partial modification of resolution dated the 4th October, 1996, the Government of National Capital Territory of Delhi have decided to restructure the Delhi Subordinate Services Selection Board (hereinafter called "Board") as under :

1. **CONSTITUTION OF THE BOARD** The Board shall continue to be attached office of the Services Department and will comprise of a Chairman, two Members, a Controller of Examinations, a Secretary and supporting staff.
2. **FUNCTIONS** The Board's function, as at present, is to make recommendations for suitable candidates for Group 'B' and 'C' categories of posts, both technical and non-technical.
3. **DUTIES AND RESPONSIBILITIES OF THE BOARD, CHAIRMAN, MEMBERS, CONTROLLER OF EXAMINATIONS AND SECRETARY** The duties and responsibilities of the Board and its Chairman, Members, Controller of Examinations and Secretary shall be as given below:-

A Board

The Board shall

- (i) Recommend suitable candidates for appointment in various departments of government of NCT of Delhi and local bodies/PSUs under the direct recruitment quota to Group 'B' and 'C' categories of posts;
- (ii) be distinct from the Interview Committees. The Chairman, Members and other temporary Expert Members each may head Interview Committees separately. The Board can constitute such numbers of Interview Committees with such Members/Experts, as deemed fit;
- (iii) make recommendation(s) of suitable candidate(s) within 180 days from the date of receipt of an indent for the vacant post(s) from the concerned department(s), local bodies and PSU(s) of Government of NCT of Delhi. Delay(s), if any, shall be explained along with submission of the recommendation(s), giving necessary justification(s);

DELHI SUBORDINATE SERVICES SELECTION BOARD

- (iv) utilize state of the art techniques including IT. enabled services for increasing its efficiency, effectiveness and transparency for evaluating candidates as deemed fit;
- (v) consider the feasibility of utilizing the services of specialist agencies/human resource agencies available within the Government or from outside for (iii) above;
- (vi) perform any other related task entrusted to it subject to guidelines issued by the Government from time to time for making recommendations of candidate for vacant Group 'B' and 'C' categories of posts.

B Chairman

The Chairman of the Board

- (i) will be primus inter pares in the Board and be a person of stature in the field of public service;
- (ii) will preside over Board meetings;
- (iii) will exercise administrative and financial powers of the Head of recommendations of the Controller of Examinations and the Secretary of the Board;
- (iv) may be appointed on deputation / re-employment / extension of service;
- (v) will perform his/her duties for a period of five years in the Board or till he/she attains 65 years of age, whichever is earlier. However, the Government of NCT of Delhi reserves the right to withdraw the services of Chairman at any time, without assigning any reason;
- (vi) shall, on the expiration of his/ her term of office, be ineligible for re-appointment to that office.

C Member

- (i) There will be two Members apart from the Chairman, one Member would preferably be a woman and other Member preferably from the reserved category or minority category;
- (ii) Members will assist the Chairman in conducting examinations and other selections tests, including interviews of candidates, wherever necessary;

- (iii) Members will perform such other functions as may be assigned to them by the Chairman;
- (iv) Members will be persons of eminence in their respective fields;
- (v) Members may be appointed on deputation / re employment / extension of service;
- (vi) A member will perform his / her duties in the Board for a period of five years or till he/she attains 62 years of age, whichever is earlier. However, the government of NCT of Delhi reserves the right to withdraw the services of a Member at any time, without assigning any reason;
- (vii) A Member shall, on the expiration of his/ her term of office be ineligible for re- appointment to that office.

Note : The combined term of a member in case he/she was to become Chairman will also not exceed five years in the Board.

D Controller of Examinations -

The Controller of Examination shall report to the Board and shall be responsible for all matters relating to examinations such as preparation of confidential papers, registration of candidates, conduct of examinations, evaluation, publication of results and issue of results. He shall recommend and also ensure the process of up gradation and reforms of examination procedures subject to the approval of the Board. He shall also introduce and implement changes, retrofit, computerization, IT enabled objective type, scientifically designed modules to make the examinations procedure precise, scientific, fair and above all merit based. In particular, he/she shall be responsible for-

- I. ascertaining in advance the requirement of various departments, bodies and PSUs of the Government of NCT of Delhi so as to make recommendations within time and in the prescribed manner;
- II. preparing schedule of examinations;
- III. release of advertisements/ vacancy circulars in the media;
- IV. scrutiny of applications of candidates;
- V. conducting examinations, skill tests and/or interviews of candidates;
- VI. publications of results;
- VII. forwarding of list of recommended candidates to concerned departments/bodies/ PSUs within 180 days of the requisition received;
- VIII. ensuring implementation of reservation in respect of members of the Scheduled Castes, Scheduled Tribes, Others Backward Classes and other categories as per guidelines/norms/circulars/ notification issued by Government from time to time;
- IX. maintaining records of all examinations conducted by the Board;
- X. any other duty(s) or responsibility(s) entrusted by the board from time to time.

E Secretary

The Secretary of the Board shall report to the Chairman of the Board and shall

- (i) exercise administrative and financial powers as Head of the Office;
- (ii) assist the Chairman in the day to day functioning of the Board;
- (iii) receive or cause to receive all petitions, applications or references pertaining to the Board;
- (iv) submit an Annual Performance Report on the major activities of the Board to the Services Department and other authorities as prescribed from time to time;
- (v) perform any other duty(s) or responsibility(s) entrusted by the Board/Government from time to time.

The supporting staff strength of the board shall be raised from the existing 58 personnel to 121 personnel. The number of staff would be enhanced as per requirement from time to time.

The post of Chairman and two Members shall be created and notified after obtaining due approval/concurrence from the Ministry of Home Affairs, Government of India.

Sd/-

(S.K. SRIVASTAVA),

Principal Secretary (Services)

SERVICES DEPARTMENT III

Appendix - III

RESOLUTION

Delhi, the 13th October, 2015

No. F3(24)/DSSSB/2008-S.III/2338 In partial modification of Resolution dated the 12th May, 2008, the Government of National Capital Territory of Delhi has decided to make amendments as under :-

In the said resolution, in clause 3 regarding duties and responsibilities of the Board, Chairman, Members, Controller of Examinations and secretary in the heading 'B - Chariman - ' for para (iii), the following shall be substituted, namely :-

The Chairman of the Board -

"(iii) will exercise administrative and financial powers of Principal Secretaries / Secretaries to the Government, on behalf of the Board and take into account the recommendations of the Controller of Examinations and the Secretary of the Board."

Sd/-

(RAJENDRA KUMAR)

Principal Secretary (Services)

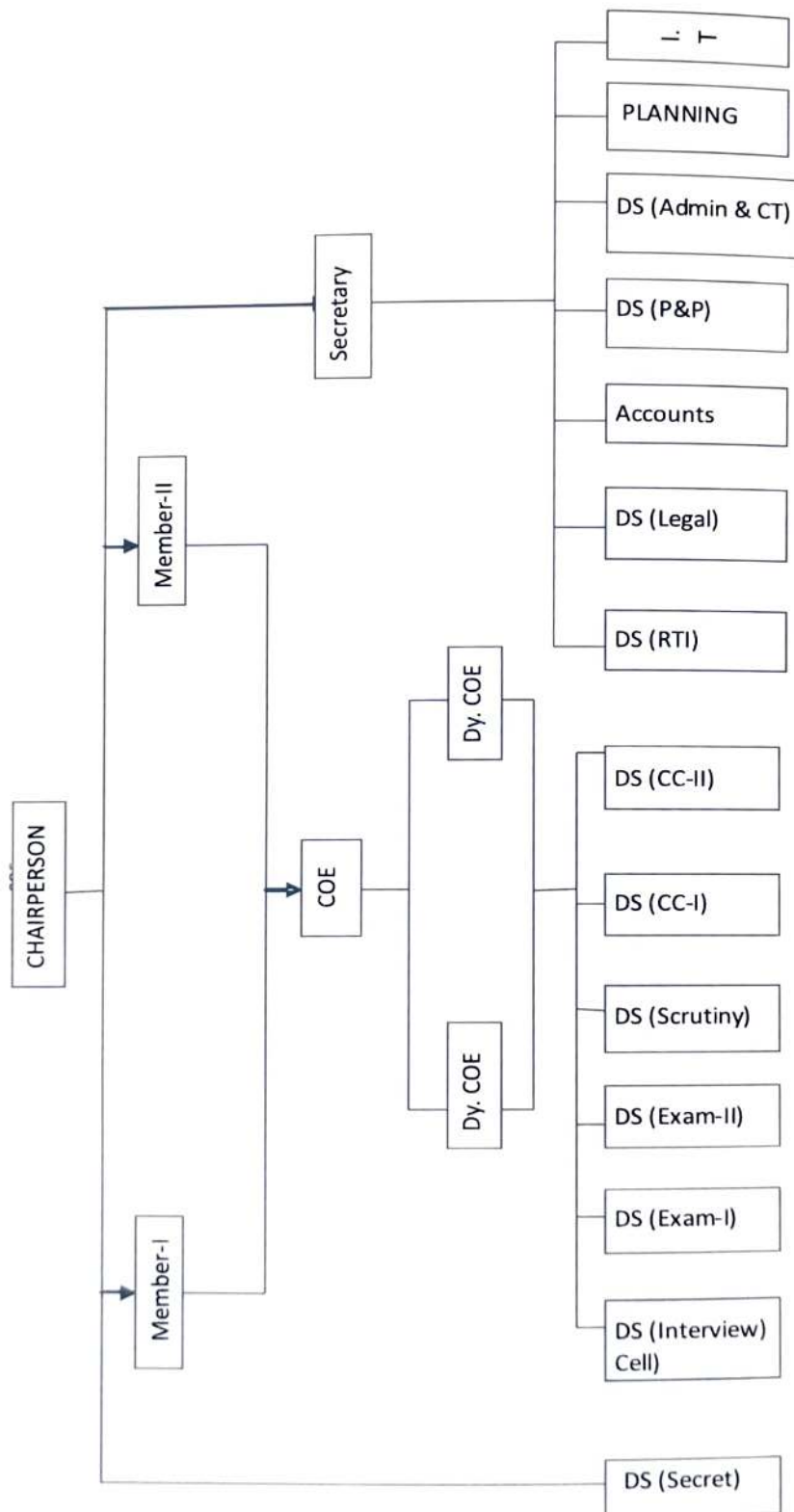
DELHI SUBORDINATE SERVICES SELECTION BOARD

Sanctioned Strength of the DSSSB

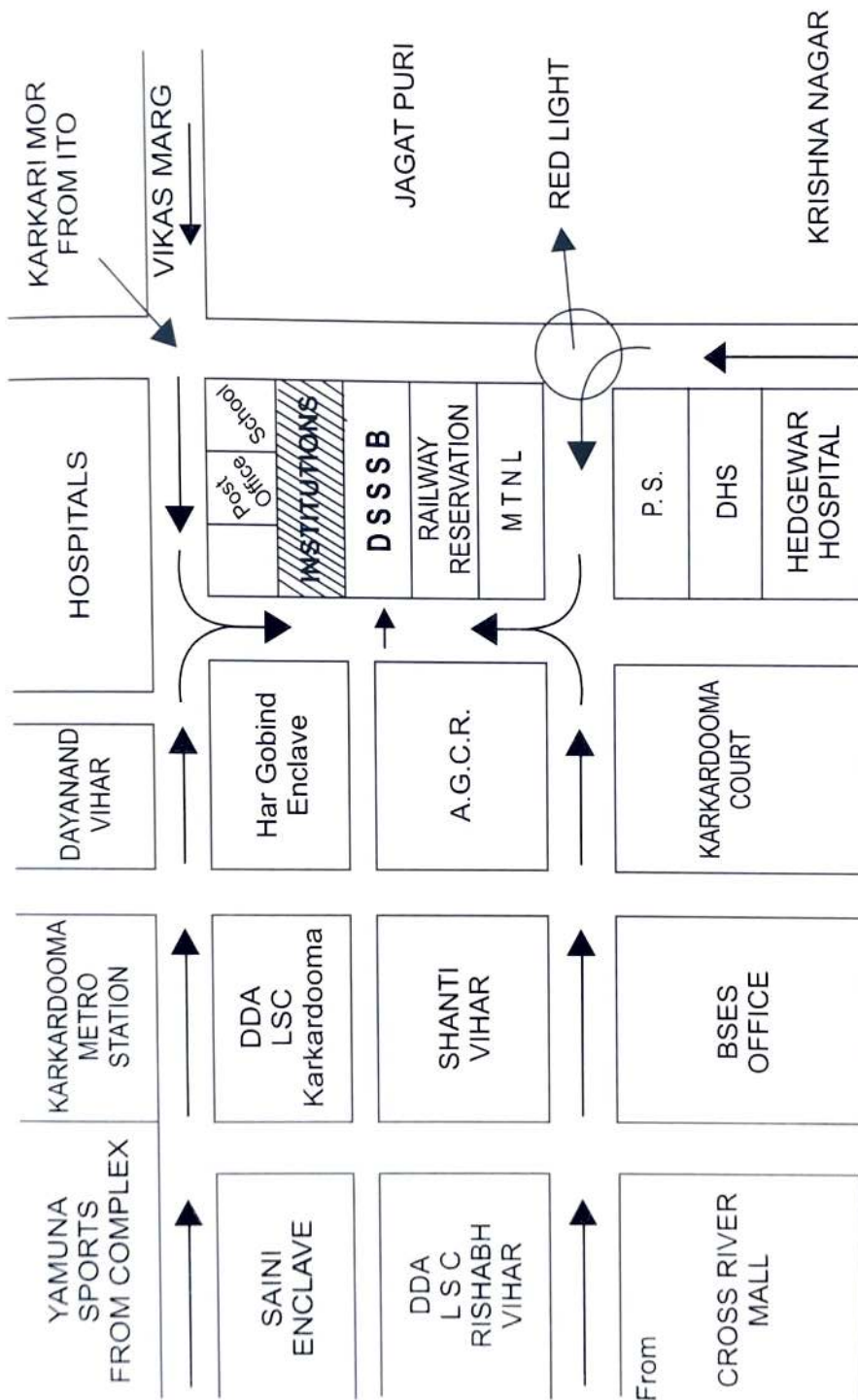
Appendix IV

S. No	Nomenclature of Post	Pay Level	No of sanctioned posts
1	Chairman	15	1
2	Member	14	2
3	Controller of Exam.	14	1
4	Dy. Controller of Exam	13	2
5	Secretary (IAS)	12	1
6	Deputy Secretary (DANICS)	11	2
7	Deputy Secretary	9	3
8	Senior System Analyst	11	1
9	Assistant Director (Plg.)	10	1
10	System Analyst	10	1
11	Accounts Officer	10	1
12	Asstt. Accounts Officer	8	1
13	Statistical Officer	7	1
14	Superintendent	8	10
15	Senior PA	8	7
16	Steno (Gr-II)	7	7
17	Head clerk/ Gr.-II	7	17
18	Assistant Programmer	7	3
19	Statistical Assistant	6	6
20	Steno (Gr-III)	4	5
21	UDC/ Gr.-III	4	20
22	LDC/ Gr.-IV	2	30
23	Driver	2	3
24	Peon / MTS	1	15

APPENDIX-V



LOCATION MAP







JUNE 2010