



GOVT. OF NCT OF DELHI
Delhi Subordinate Services Selection Board
FC-18, Institutional Area, Karkardooma, Delhi - 110 092.
www.dsssb.delhigovt.nic.in.

GENERAL INSTRUCTIONS FOR CANDIDATES FOR THE POST CODES 68/10, 69/10, 2/13, 3/13 and 71/14.

1. Reporting time for the candidates at the examination centre on the day of examination is between 09:00 A.M. to 10:00 A.M. The examination will commence at 10.30 A.M. sharp. Entry to the Examination Centre will be closed at 10:00 A.M for candidates. No candidate will be allowed to enter the Examination Centre **after 10:00 A.M. under any circumstances.**
2. No candidate will be allowed to enter the examination centre without Admit card and without any I.D. proof (in original) under any circumstances.
3. The candidates whose photographs are missing/not found printed on the e-Admit card are required to bring their two recent coloured passport size photographs duly attested by Gazetted Officer (one pasted on Admit card), and the other to be handed over to invigilator for pasting on attendance sheet, at the centre allotted to them for verification.
4. The duration of examination is of **2 hours from 10.30 am to 12.30 pm**. There will be 200 Objective type/multiple choice questions carrying one mark each (see Scheme of Examination for details).
5. **There will be negative marking for wrong answers. 0.25 mark will be deducted for each wrong answer.**
6. The e-admit card for the above mentioned post codes are being uploaded on the website of DSSSB i.e. www.dsssb.delhigovt.nic.in and dsssbonline.nic.in. The eligible candidates for post codes **68/10, 69/10, 2/13, 3/13** may download their e-Admit cards from the website of the Board i.e. www.dsssb.delhigovt.nic.in and for the post code 71/14 from the website of DSSSB i.e. dsssbonline.nic.in w.e.f. 14.08.2014 at 10 a.m. till 30.08.2014 upto 11:59 p.m.
7. Detailed instructions to download e-admit cards are available on official website of the Board. In case any candidate find difficulties in downloading the e-admit card he/she may contact the Board Office (IT Branch) on Telephone No.22379204/ 22370307. A list of eligible candidates has been uploaded on the website.
8. The e-Admit cards are being issued purely on the basis of information furnished by the candidate in his/her application. The DSSSB has not verified/scrutinized this information and therefore, mere appearance at the examination does not, in any way, entitle him/her to claim for the post.

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05-8-2014

9. The candidature will be treated as **invalid**, *ab-initio*, in case he/she does not fulfill the eligibility criteria. Candidate should satisfy himself/herself regarding the possession of the required qualifications, age, caste etc. as stipulated for the post he/she has applied for, as on cutoff date, before appearing in the examination.
10. The OMR Answer Sheet will be taken back after completion of the exam by the Invigilator immediately. However, the candidates are allowed to take back home the question booklet after the completion of exam. Candidate, in no way, shall be allowed to leave exam centre before expiry of 2 hours.
11. The questions will be bilingual i.e. in Hindi & in English, wherever applicable, except for the test of language section of the paper.
12. The Board reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment. Further, candidature of any candidate is purely provisional, at every stage until he is offered appointment by the concerned Department to which the post belongs.

13. Special Instructions to Physically Handicapped Candidates

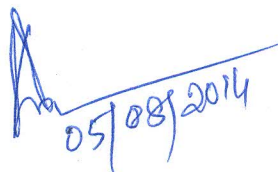
Physically Handicapped (PH) candidates in upper extremities including orthopedic disabilities (OH) which affect the motor and coordination skills, dyslexic and cerebral palsy persons (hereinafter referred to as PH candidates) who are unable to write themselves (with Physical disabilities not less than 40%) can avail the assistance of a scribe for writing replies on their behalf.

14. Special Instructions to Visually Handicapped Candidates (VH).

- a. If any PH/VH/VI candidate receives the admit card indicating any category other than PH/VH/VI, as the case may be, the candidate should approach the **BOARD** for correction of category in the admit card **on 25.08.2014 between 11.00 AM to 4.00 PM.**
- b. Visually handicapped candidates with visual disabilities not less than forty percent can avail the assistance of a SCRIBE for writing answers on their behalf.

15. Common Instructions to Physically Handicapped & Visually Handicapped Candidates (VH)

- (a) For allowing the scribe **other than Visually handicapped candidates and those who are covered under mentioned policy para 13**, the candidates will submit disability certificate (wherein type of disability and its percentage is mentioned) from competent medical board and should have opted for the same in the requisite column of the application form. The candidate should attend the Board office in person on 25.08.2014 **between 11.00 AM to 4.00 PM alongwith disability certificate issued by Competent Medical Board. No representation for availing the facility of scribe shall be allowed and considered after expiry of the above mentioned date.**


05/08/2014

b) PH/VH candidates will have to bring their own scribe (writer) but the educational qualification of the scribe should be one level below the educational qualification prescribed for the post applied for. The educational minimum qualification certificate produced by the scribe should NOT have been issued prior to one year of the date of examination.

(c) A prescribed Proforma "Declaration of the Scribe (Writer)" & "Declaration by the VH/PH candidate" are available & can be downloaded from the official website of the board at www.dsssb.delhigovt.nic.in.

(d) The VH/PH candidate is required to bring his own original Disability Certificate issued by competent Medical Board along with above mentioned declarations and the following documents of the Scribe at the office of the Board on 25.08.2014 **between 11.00 AM to 4.00 PM** for correction/rectification in e-admit cards i.e. (i) Attested copy of the Identification Proof, (ii) Attested copies of Educational Qualification and (iii) Two recently taken Passport size color photograph duly attested by a Gazetted Officer.

(e) The declaration of the scribe and the declaration of the VH/PH, duly attested by a Gazetted officer, shall be verified / countersigned by a designated officer of the board at the examination centre itself. These candidates should come to the examination centre at least one hour before the normal reporting time for the purpose of verification of all such document. The candidates are not required to come to the office of the Board for verification purpose.

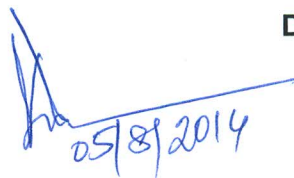
(f) 40 minutes extra shall be given in addition to the normal time allowed of 2 hours to all the VH/VI/PH candidates only with permission to use the facility of scribe duly verified by DSSSB.

17. The candidature of the candidate to the written Examination is entirely provisional and subject to the outcome of any direction/decision/order/pronouncement of any Court of Law and mere issue of e-admit Card or appearance at Examination does not entitle him/her to any claim for the post.

N.B.-Candidates are strictly advised not to bring mobile phones/cellular phones, ear phones, books, notes, electronic watches with facility of calculation, calculators, and pagers or any other communication device, bags etc. inside the Center premises. In case any candidate is found to possess the same, he/she will be debarred from the examination and legal proceedings will be initiated.

sd/-

DEPUTY SECRETARY (EXAM)


05/8/2014

SCHEME OF EXAMINATION

FOR POST CODES: 68/10, 69/10, 2/13, 3/13

POST NAME : Asstt. Teacher Nursery and Librarian

One-Tier Exam	Objective Type/MCQ	2 Hours	200 Marks
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TEST COMPONENTS:- (OBJECTIVE TYPE/MCQ)

Section	TEST COMPONENTS	DURATION: 2 hours	
		NO. OF QUESTIONS	MARKS
A (i)	General Awareness.	20	20
(ii)	General Intelligence & reasoning ability	20	20
(iii)	Arithmetical and Numerical Ability	20	20
(iv)	Test of Hindi Language & Comprehension	20	20
(v)	Test of English Language & Comprehension.	20	20
B.	Objective type multiple choice questions <u>on the subject concerned</u> as per the Qualification Prescribed for the post.	100	100
	TOTAL	200	200

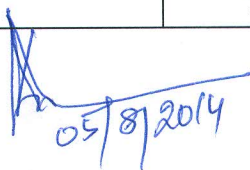
FOR POST CODE: 71/14

POST NAME : Fire Operator

One-Tier Exam	Objective Type	2 Hours	200 Marks
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TEST COMPONENTS:- (OBJECTIVE TYPE)

TEST COMPONENTS	DURATION: 2 hours	
	NO. OF QUESTIONS	MARKS
1. General Awareness.	40	40
2. General Intelligence & reasoning ability	40	40
3. Arithmetical and Numerical Ability.	40	40
4. Test of Hindi Language & Comprehension.	40	40
5. Test of English Language & Comprehension.	40	40
TOTAL	200	200


05/07/2014

SYLLABUS:

FOR THE POST CODES 68/10, 69/10, 2/13, 3/13 and 71/14.

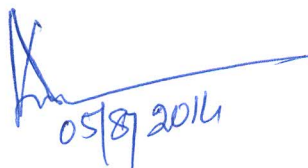
- (i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the environment around him/her and its application to society. The questions will be designed to test knowledge of current events and of such matter of everyday observation as may be expected of an educated person. The test will also include questions relating to History, Polity, Constitution, Sports, Art & Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations /Institutions etc.
- (ii) **General Intelligence and Reasoning Ability:** The syllabus of General Intelligence and Reasoning ability includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) **Arithmetical and Numerical Ability:** The test of Arithmetical and Numerical Abilities will cover Number Systems including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc. of 10th level.
- (iv) & (v) **Hindi Language & Comprehension and English Language & Comprehension:** In addition to the testing of candidate's understanding and comprehension of the English & Hindi Languages, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc would also be covered.

SECTION B (EXCEPT FOR POST CODE 71/14)

- (i) Post specific subject related questions: Objective Type Multiple Choice Questions on the subject concerned as per the qualification prescribed in the Recruitment Rules for the post.

Sd/-

Deputy Secretary (Exam)


05/8/2014