



Govt. of NCT OF DELHI
Delhi Subordinate Services Selection Board
FC-18, Institutional Area, Karkardooma, Delhi - 110 302. Ph. 22370100.
www.dsssbdelhigovt.nic.in.

REPORT-2

SPECIAL REPORT
(By Center Superintendent)

(To be prepared in duplicate. One copy to be attached with the Attendance Sheet of Candidate found involved in malpractice and other copy to be submitted along with other annexure/reports to the Board)

CENTRE NO: _____ * CENTRE CODE: _____

Name of the Centre : _____

Name of the Examination: _____

Date and Time : _____

To

The Controller of Examination,
Delhi Subordinate Services Selection Board
FC-18, Institutional Area,
Near Railway Reservation Centre,
Karkardooma, Delhi-110 302.

Sub: Special Report on the misbehavior/malpractice resorted to by Sh./Ms./ _____
S/o _____
Address _____
Roll No. _____

S. N	Particulars	Details
1	Nature of malpractices-impersonation/copying/helping others to copy/misbehaviour towards Invigilating staff, etc. (Briefly indicate the occurrence)	
2	Room details - Room No., No. of Invigilators and No. of candidates	

3	Name(s) and addresses of the Invigilator(s) at the place of occurrence	
4	Statements of the Invigilators to be enclosed in original	
5	Statement of the candidate to be obtained and enclosed as endorsed by the Invigilators mentioned in Sr. No. 3 above.	
6	Material evidence in support of the case reported upon (to be collected and transmitted in original to the Board).	
7	Has the candidate been sent out of the examination hall after following the procedure?	
8	The details of Police Complaint lodged. (Enclose copy of Police Complaint/FIR)	
9	Summary inquiry by the Centre Superintendent (if the case is detected by his Invigilating staff and his findings). If he himself finds the case, he may offer special remarks	
10	Any Other Details	

(Signature of the Observer-cum-Coordinator)

(Signature of Centre Supdt.)

Note.:-

1. All material seized from the candidate should be sent to the Board in original.
2. The material evidence should bear the signature of the person reported upon and should be attested by the **Centre Superintendent**.
3. All the Statements recorded or obtained from the examiners or Invigilators should be attested by the Centre Superintendent.
4. **If no such case is reported, 'NIL' report should be given in this format.**
5. Use separate sheets, if required, to mention all facts in details